

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, August 16, 2022 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona
Michael Schrock, Ankeny
Joe Ruddy, Ankeny
Angela McKenzie, Bondurant*
Michael McCoy, Clive
Larry Goode, Cumming
Joe Gatto, Des Moines*
Linda Westergaard, Des Moines
Jake Anderson, Grimes
Jim Sanders, Johnston
Ed Kuhl, Norwalk*
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City
Joe Sassatelli, USSD
John Garvey, UWSSD*
Brad Deets, Waukee

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operation Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Kyle Wilson, Operating Contractor
Nick Schaul, City of Des Moines
Jonathan Gano, Operating Contractor
Vern Willey, Altoona
Teresa Rotschafer, Johnston
Matt Stoffel, PFM
Mike Roth, HR Green
Grant Hyland, Brick Gentry
Elizabeth Burnett, Ahlers & Cooney

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to

meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Michael McCoy made a motion to approve the agenda as presented and/or as amended. Vern Willey seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 18:

Michael McCoy made a motion to approve Items 5 through 15. Michael Schrock seconded that motion. The motion carried with a vote of 16-0. Members voted yea: **Duer, Schrock, Ruddy, McKenzie, McCoy, Goode, Gatto, Westergaard, Anderson, Sanders, Kuhl, Kurovski, Huisman, Sassatelli, Garvey and Deets. Members voted nay: none**

ITEM 6: Consideration of the Minutes of the July 19, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the June 14, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the July 19, 2022, meeting of the WRA Finance Committee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the August 9, 2022, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 10: Resolution Approving WRA Schedule of Bills for July 2022

ITEM 11: Resolution Approving and Accepting the Purchase of Two (2) Compressors for the Renewable Natural Gas (RNG) System from Guild Associates, Inc. at a Total Cost of \$249,572.04

ITEM 12: Resolution Approving and Accepting the Purchase of Electrical Supplies and Services from ABC Electrical Services, LLC at a Total Cost of \$104,507.00, and Approving Use of State of Iowa Contract 20448, and Authorizing Negotiation and Execution of Supplemental Agreement with ABC Electrical Services, LLC

ITEM 13: Resolution to Receive and File WRA Director’s Written Account of Emergency Expenditure for the Repair of the 650 HP Motor for the Renewable Natural Gas (RNG) System from Electrical Engineering and Equipment (3E) at a Total Cost of \$93,457.29

PUBLIC IMPROVEMENT

ITEM 14: Resolution Ordering Construction of WRA Ingersoll Run Outlet Sewer, Phase 28, Segment 1 and Fixing a Date for Receiving of Bids on September 27, 2022 and

Public Hearing on October 18, 2022; Engineer's Estimate for Base Construction is \$15,010,750.00; Engineer's Estimate with Base Construction and Alternate 1 is \$19,000,000; Engineer's Estimate with Base Construction and Alternate 2 is \$17,600,000

ITEM 15: Resolution Approving and Authorizing Execution of the Professional Services Agreement with Veenstra & Kimm, Inc., for Design and Right-of-Way Services for the WRA Southern Tier Interceptor, Phase 10, Segment 23 Project in an Amount not to Exceed \$227,292.00

ITEM 16: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 2 to the Professional Services Agreement with HDR Engineering, Inc. for Construction Phase Services for the WRF Digester Repairs and Improvements in an Amount Not to Exceed \$136,814.00

ITEM 17: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 2 to the Professional Services Agreement with HR Green, Inc. for Construction Phase Services for the WRF Blended Sludge Tank Mixer Improvements in an Amount Not to Exceed \$153,875.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

ITEM 18: Resolution to Receive and File the Following Reports from the WRA Director
A. Change Order Register Report
B. Consultant Contracts Under \$100,000 Report
C. Construction Related Claim Settlements Report
D. Industrial Waste Ordinance Update
E. WRA Contract Status Update
F. Bank Qualification Allocations Calendar Year 2022
G. Indirect Costs and Direct Costs Paid to Operating Contractor

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HEARINGS

ITEM 19: WRF Digester Repairs and Improvements
A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRF Digester Repairs and Improvements; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Construction Leaders Company, LLC, Randall D. Miller, Managing Member, \$1,280,350.00
B. Resolution Approving Contract and Bond on WRF Digester Repairs and Improvements, \$1,280,350.00

Scott Hutchens noted that bids were received on August 2, 2022 for the digester repairs and improvements project that was damaged in March 2019. The low bid received was from Construction Leaders Company, LLC (Urbandale, IA) in the amount of \$1,280,350.00 which was approximately 9.2% under the engineer's estimate.

Jim Sanders made a motion to approve. Joe Gatto seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Duer, Schrock, Ruddy, McKenzie, McCoy, Goode, Gatto, Westergaard, Anderson, Sanders, Kuhl, Kurovski, Huisman, Sassatelli, Garvey and Deets. Members voted nay: none

ITEM 20: WRF Blended Sludge Tank Mixer Replacement

- A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRF Blended Sludge Tank Mixer Replacement; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Woodruff Construction, Inc., Donald A. Woodruff, President, \$1,727,300.00
- B. Resolution Approving Contract and Bond on WRF Blended Sludge Tank Mixer Replacement, \$1,727,300.00

Scott Hutchens noted that bids were received on August 2, 2022 for the blended sludge tank mixer replacement project. The low bid received was from Woodruff Construction, Inc. (Ames, IA) in the amount of \$1,727,300.00 which was 50.49% over the engineer's estimate. He explained that contractors noted that the increased costs were due to increased pricing for electrical and mechanical equipment equated with procurement risks due to long equipment lead times. It appears that all bidders saw similar risks which are reflected in the bids received.

Jim Sanders made a motion to approve. Joe Sassatelli seconded that motion. The motion carried with a note of 16-0. Members votes yea: Due, Schrock, Ruddy, McKenzie, McCoy, Goode, Gatto, Westergaard, Anderson, Sanders, Kuhl, Kurovski, Huisman, Sassatelli Garvey and Deers. Members voted nay: none

OTHER ITEMS

ITEM 21: Southeast Des Moines Levee Real Estate Issue Update

Scott gave a brief overview of the levee that surrounds the WRF and the history of the levee relocation. He noted that it is anticipated that a resolution will be coming to the WRA Board in the future regarding the 35-year-old levee ownership issue.

ITEM 22: Other Business

Scott stated that the WRA Ordinance update is going well and is on track for a completion date of October 1, 2022. There are five jurisdictions completed and the others are all working on it.

ITEM 23: Adjourn

Michael McCoy made a motion to adjourn. Joe Ruddy seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:50 p.m.