

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, June 21, 2022 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona
Michael Schrock, Ankeny
Joe Ruddy, Ankeny
Angela McKenzie, Bondurant*
Michael McCoy, Clive
Larry Goode, Cumming*
Frank Cownie, Des Moines*
Joe Gatto, Des Moines
Linda Westergaard, Des Moines
David Selby, Greenfield Plaza/HC
Jim Sanders, Johnston
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City*
E.J. Giovannetti, Polk County
Joe Sassatelli, USSD
Rudy Koester, Waukee
Jody Smith, West Des Moines
Tom Hadden, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operation Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Kyle Wilson, Operating Contractor
Jonathan Gano, Operating Contractor
Nick Schaul, City of Des Moines
Vern Willey, Altoona
Bob Veenstra, Veenstra & Kimm
Matt Stoffel, PFM
Sara Wendler, Brick Gentry
Brian Bakke, HDR Engineering
Scott Scheidel, AJ Gallagher

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Joe Gatto made a motion to approve the agenda as presented and/or as amended. Tom Hadden seconded that motion. The motion carried.

ITEM 4: Public Comment

None

* * * * *

ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 30:

Jody Smith made a motion to approve Items 5 through 30. Joe Sassatelli seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Duer, Schrock, Ruddy, McKenzie, Goode, Gatto, Westergaard, Selby, Sanders, Kurovski, Huisman, Giovannetti, Sassatelli, Koester, Smith, and Hadden. Members voted nay: none

ITEM 6: Consideration of the Minutes of the May 17, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the May 10, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the June 7, 2022, meeting of the WRA Insurance Subcommittee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the June 14, 2022, meeting of the WRA Technical Committee - Action/Receive & File

LAND/PROPERTY TRANSACTIONS

ITEM 10: Resolution to Authorize Voluntary Acquisition and to Approve and Accept Real Estate Documents for Property in Pleasant Hill, Iowa for the WRA Four Mile Creek Stream Stabilization – South of University Project

ITEM 11: Resolution Setting Hearing for Approval of Documents for Conveyance of Excess WRA-Owned Property Located North of Broadway Avenue Along Fourmile Creek to Polk County, Iowa for the Use and Benefit of the Polk County Conservation Board

APPROVING

ITEM 12: Resolution Approving WRA Schedule of Bills for May 2022

ITEM 13: Resolution Approving WRA/WRF Staff Travel/Training Request

ITEM 14: Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the Des Moines Metropolitan Wastewater Reclamation Authority for Certain Original Expenditures Paid in Connection with Proposed Project

- ITEM 15: Resolution Approving and Accepting the Purchase of Eaton Electrical Parts and Services from Eaton Corporation at an Estimated Annual Cost of \$75,000.00
- ITEM 16: Resolution Approving and Accepting the Purchase of Jenbacher Supplies, Equipment, Repair Parts, and Service from Clarke Energy at an Estimated Annual Cost of \$75,000.00
- ITEM 17: Resolution Approving and Accepting the Purchase of Flygt Pump Repair Parts and Services from Electric Pump at an Estimated Annual Cost of \$125,000.00
- ITEM 18: Resolution Approving and Accepting the Purchase of Borger Parts, Supplies, and Services from Engineered Equipment Solutions, Inc. at an Estimated Annual Cost of \$55,000.00
- ITEM 19: Resolution Approving and Accepting the Purchase of Volvo Repair Parts and Service from GATR Truck Center an Estimated Annual Cost of \$75,000.00
- ITEM 20: Resolution Approving and Accepting the Purchase of Allen Bradley Repair Parts from Van Meter Industrial at an Estimated Annual Cost of \$100,000.00
- ITEM 21: Resolution Approving and Accepting the Purchase of Evoqua/Wallace Tiernan, Parkson, Rodney Hunt, and WesTech Parts, Services, and Sales from Vessco, Inc. at an Estimated Annual Cost of \$60,000.00
- ITEM 22: Resolution Approving and Accepting the Purchase of Ag Chem TerraGator Repair Parts and Services from Ziegler, Inc. at an Estimated Annual Cost of \$100,000.00
- ITEM 23: Resolution Approving and Accepting the Purchase of Fairbanks Morse Replacement Pump Parts from Zimmer & Francescon, Inc. at an Estimated Annual Cost of \$120,000.00
- ITEM 24: Resolution Approving and Accepting the Purchase of DeZurik Replacement Valves and Repair Parts from Mellen & Associates, Inc. at an Estimated Annual Cost of \$120,000.00

PUBLIC IMPROVEMENT

- ITEM 25: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 4 to the Professional Services Agreement with HDR Engineering, Inc. for Additional Construction Phase Services for the WRF Flood Improvements in an Amount Not to Exceed \$516,000.00
- ITEM 26: Resolution Approving and Authorizing Execution of Professional Services Agreement with HDR Engineering, Inc. for Design and Bidding Phase Services for the WRF Building 12 Transformer and Switchgear Improvements in an Amount Not to Exceed \$191,918.00
- ITEM 27: Resolution Ordering Construction of WRF Digester Repairs and Improvements and Fixing a Date for Receiving of Bids on August 2, 2022 and Public Hearing on August 16, 2022, Engineer's Estimate is \$1,410,000.00

- ITEM 28: Resolution Ordering Construction of WRF Blended Sludge Tank Mixer Replacement and Fixing a Date for Receiving of Bids on August 2, 2022 and Public Hearing on August 16, 2022, Engineer's Estimate is \$1,147,800.00
- ITEM 29: Resolution Accepting Completed Construction and Approving Final Payment for WRF Digester Heat Exchanger Improvements, AJ Allen Mechanical Contractors, Inc.

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 30: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update
 - F. WRA Treasurer's Report for March 31, 2022

* * * * * END CONSENT AGENDA * * * * *

APPROVING

- ITEM 31: Resolution Rejecting All Bids on WRA Ingersoll Run Outlet Sewer, Phase 28, Segment 1

Scott Hutchens noted that since the May 2022 WRA Technical Committee meeting and the May 2022 WRA Board meeting the Operating Contractor's Staff and Veenstra & Kimm, Inc. have had time to evaluate the bids received and discuss options. The recommendation before the WRA Board is to reject all bids received and rebid the project in the near future with some sequencing modifications, to better define the scope of archaeological assistance, and in time bidding with preparation for the 2023 construction season.

Tom Hadden made a motion to approve. Joe Gatto seconded that motion. The motion carried with a vote of 17-0. Members voted yea: Duer, Schrock, Ruddy, McKenzie, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kurovski, Huisman, Giovannetti, Sassatelli, Koester, Smith, and Hadden. Members voted nay: none

- ITEM 32: Resolution Approving the Procurement of and Authorizing Payment for Insurance Policies and Coverages Recommended for the July 1, 2021 Insurance Renewal Including Continuation of the Iowa Communities Assurance Pool Property Coverage

Scott Hutchens explained that the WRA is due for renewal for insurance. The recommendation before the Board has been to the Insurance Sub-Committee for review.

Scott Scheidel explained that the ICAP coverage is favorable with last year's pricing with only a 9.5% rate increase. Coverage for Boiler and Equipment is with Cincinnati and their policy is up due to that the expiring policy was good for 3 years. National Union Fire and Scottsdale offered almost identical pricing as last year.

EJ Giovannetti made a motion to approve. Rudy Koester seconded that motion. The motion carried with a vote of 17-0, with one abstaining due to conflict. Members voted yea: Duer, Schrock, Ruddy, McKenzie, McCoy, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kurovski, Huisman, Giovannetti, Sassatelli, Koester, and Hadden. Members voted nay: none. Members abstaining due to conflict: Smith.

OTHER ITEMS

ITEM 33: Other Business

Scott Hutchens stated that the motor for the renewable natural gas system went down and is currently being repaired and should be back by the end June 2022. The hauled waste ordinance information has been emailed to all mayors and city managers. There will be a short presentation coming in the near future in-regards to an easement with the Army Corps of Engineers, and Grimes will become a voting member beginning July 1st.

ITEM 34: Adjourn

Tom Hadden made a motion to adjourn. Scott Duer seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:58 p.m.