

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, June 20, 2023 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Vern Willey, Altoona
Michael Schrock, Ankeny
Chad Driscoll, Bondurant*
Larry Goode, Cumming
Malcom Hankins, Des Moines
Joe Gatto, Des Moines
Linda Westergaard, Des Moines
Jake Anderson, Grimes*
Mike Pogge-Weaver, Johnston
David Lester, Norwalk*
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City*
E.J. Giovannetti, Polk County
Paul Drey, USSD
John Garvey, UWSSD*
Jody Smith, West Des Moines
Tom Hadden, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operating Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Charlie Stevens, Operating Contractor
Melissa Schlickbernd, Operating Contractor
Patrick Brown, Operating Contractor
Nick Schaul, City of Des Moines
Teresa Rotschafer, City of Johnston
Brian Bakke, HDR
Eric Evans, HDR
Matt Stoffel, PFM*

Elizabeth Burnett, Ahlers & Cooney
Brett Paige, Snyder & Associates
Grant Hyland, Brick Gentry
Rick Malm, Dickinson Law
Nicole Proesch, Dickinson Law
John Lande, Dickinson Law
Larry Pinegar, Brady Truck Equipment
Pamela Davidson, Don's Auto & Truck Salvage
Tom Henderson, Whitfield & Eddy Law
Pat McManus, Apex Oil, Inc.
Colleen Ites, Apex Oil, Inc.

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Vern Willey made a motion to approve the agenda as presented and/or as amended. Joe Gatto seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 25:

Tom Hadden made a motion to approve Items 5 through 25. Michael Schrock seconded that motion. The motion carried with a vote of 17-0. Members voted yea: Willey, Schrock, Driscoll, Goode, Hankins, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Smith and Hadden. Members voted nay: none

ITEM 6: Consideration of the Minutes of the May 16, 2023, meeting of the WRA Board - Action/Receive & File

ITEM 7: Receipt of the Minutes of the June 1, 2023, meeting of the WRA Finance Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the June 12, 2023, meeting of the WRA Insurance Subcommittee - Action/Receive & File

APPROVING

ITEM 9: Resolution Approving WRA Schedule of Bills for May 2023

ITEM 10: Resolution Approving Increase in Authorized Amount for Gary Cohen Environmental Firm for Representation of the WRA on Issues Arising Under the Clean Water Act

ITEM 11: Resolution Approving and Accepting the Purchase of Vaughan and Hydromatic Pump Repair Parts and Services from Allied Systems, Inc. at an Estimated Annual Cost of \$110,000.00

ITEM 12: Resolution Approving and Accepting the Purchase of Flygt Pump Repair Parts and Services from Electric Pump at an Estimated Annual Cost of \$215,000.00

- ITEM 13: Resolution Approving the Purchase of Miscellaneous Industrial Supplies and Equipment from W.W. Grainger, Inc. at an Estimated Annual Cost of \$200,000.00, and Approving Use of Omnia Partners Contract No. 192163, and Utilizing Supplemental Agreement J22-387-WRA with W.W. Grainger, Inc.
- ITEM 14: Resolution Approving and Accepting the Purchase of Allen Bradley Repair Parts from Van Meter Industrial at a Total Estimated Annual Cost of \$100,000.00
- ITEM 15: Resolution Approving and Accepting the Purchase of Ag Chem TerraGator Repair Parts and Services from Ziegler, Inc. at an Estimated Annual Cost of \$120,000.00
- ITEM 16: Resolution Accepting Proposal of and Approving Contract with Alive Telecom for Radio Communications System Coverage Enhancements at a Total Cost of \$699,574.00 and Annual Maintenance Agreement of \$13,355.00
- ITEM 17: Resolution Approving and Authorizing Acceptance of WRA Legal Counsel Engagement Letter from Dickinson, Mackaman, Tyler & Hagan P.C.
- ITEM 18: Resolution Approving the First Amendment to the Des Moines Metropolitan Wastewater Reclamation Authority Insurance Agent/Broker Services Contract 2020
- ITEM 19: Consent to Assignment and Assumption of Contract for Insurance Agent/Broker Services
- ITEM 20: Resolution Setting Date of Public Hearing and Approving Publication of Notice of Hearing to Review an Application for a State Revolving Fund (SRF) Loan and the Anticipated Environmental Impact of the WRA Southern Tier Interceptor, Phase 10, Segment 23 Project
- ITEM 21: Resolution Accepting Offer of Principal Forgiveness Award in the Amount of \$1,000,000 on Sewer Revenue Bonds, Series 2022 D and Authorizing the WRA Director to Execute Clean Water State Revolving (SRF) Additional Subsidy (Principal Forgiveness) Award Terms and Conditions
- ITEM 22: Resolution Accepting Offer of Principal Forgiveness Award in the Amount of \$1,000,000 on Sewer Revenue Bonds, Series 2022 B and Authorizing the WRA Director to Execute Clean Water State Revolving (SRF) Additional Subsidy (Principal Forgiveness) Award Terms and Conditions
- ITEM 23: Resolution Accepting Offer of Principal Forgiveness Award in the Amount of \$1,000,000 on Sewer Revenue Bonds, Series 2022 C and Authorizing the WRA Director to Execute Clean Water State Revolving (SRF) Additional Subsidy (Principal Forgiveness) Award Terms and Conditions
- ITEM 24: Resolution Approving \$225,000.00 of Additional Funds for the Purchase of Ferrous Chloride from Kemira Water Solutions, for a Total Estimated Annual Cost of \$800,000.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 25: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update
 - F. WRA Treasurer's Report for March 31, 2023

HEARINGS

ITEM 26: Authorization to Proceed with Acquisition of the Necessary Property Interests for the WRA Treatment Facility Plan Improvements Project by Gift, Negotiation, or Eminent Domain

Scott Hutchens stated the WRA long-term planning for the WRA Treatment Facility Plan Update – 2024 requires acquisition of property interests in connection with and for future WRA improvements including the WRA Personnel Facilities Relocation, WRA Hauled Waste Facilities Relocation, WRA Non-Liquid Waste Resource Recovery, and WRA Renewable Energy.

In accordance with Iowa Code Section 6B.2D, notice of intent to approve acquisition of the necessary property interest for the project has been sent to each owner, contract purchaser and known tenant of the property proposed to be acquired for the project and all have the right to voice objection to the proposed acquisition.

Joe Gatto asked if the Davidson family still owned the property. Scott stated that the WRA intends to acquire the property from whomever the current owners are. Tom Henderson asked if the WRA was looking to purchase the entire property parcels or just part of the parcels. Scott stated that yes, the WRA is looking to purchase the entire parcel of each property. Pat McManus asked whether the WRA considered purchasing the sand pits to the east of the existing WRF. Scott stated that the land was not behind a levee and was not suitable for the WRA. That property would be better suited for its current existing purpose.

Joe Gatto made a motion to approve. Larry Goode seconded the motion. The motion carried with a vote of 17-0. Members voted yea: Willey, Schrock, Driscoll, Goode, Hankins, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Smith and Hadden. Members voted nay: none

ITEM 27: Resolution Regarding Public Hearing to Review Anticipated Environmental Impact of the WRA Sewer Lining – Phase 3 Project

Brett Paige with Snyder and Associates gave a short presentation stating that this project includes utilizing trenchless technology to line approximately 10,500 linear feet of 84-inch to 90-inch gravity sewer associated with the Southside Des Moines River Interceptor from SE 1st street to the connection of the Southern Tier Interceptor. Improvements will also include lining of the sanitary sewer manholes, installation of composite castings, and a creek crossing repair.

Jody Smith asked when the Board will approve the project go out for bid. Brett stated that it is anticipated to bid in either September or October with an anticipated completed date of 2025. Paul Drey asked what life expectancy is for the sewer lining. Brett responded stating that the life expectancy is around 50 years.

Vern Willey made a motion to approve. Paul Drey seconded the motion. The motion carried with a vote of 17-0. Members voted yea: Willey, Schrock, Driscoll, Goode, Hankins, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Smith and Hadden. Members voted nay: none

APPROVING

ITEM 28: Resolution Approving the Procurement of and Authorizing Payment for Insurance Policies and Coverages Recommended for the July 1, 2023 Insurance Renewal Including Continuation of the Iowa Communities Assurance Pool Property Coverage

Scott Hutchens explained that the WRA is due for renewal for insurance. The recommendation before the Board has been reviewed and made by the Insurance Subcommittee prior to the WRA Board meeting.

Scott explained that the ICAP coverage is favorable and includes a 19% rate increase. Coverage for Boiler and Equipment is currently with Cincinnati but will be switching to Liberty Mutual due to premium savings and lower deductibles. National Union Fire (Casualty Package) is offering roughly the same pricing as last year, but Scottsdale (Biogas Coverage) will be increasing by almost 100% due to exposures.

EJ Giovannetti made a motion to approve. Tom Hadden seconded the motion. The motion carried with a vote of 17-0. Members voted yea: Willey, Schrock, Driscoll, Goode, Hankins, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Smith and Hadden. Members voted nay: none

OTHER ITEMS

ITEM 29: Other Business

Scott Hutchens provided a brief update on a couple of the major construction projects. He stated that the WRA Ingersoll Run Outlet, Phase 28, Segment 1 project is progressing along Martin Luther King, Jr. Parkway and that the Birdland Pump Station continues to progress. He also stated that Staff performed the annual inspection with IDNR and the inspection stated the facility is well run and maintained. Scott thanked the employees for all their hard work.

ITEM 30: Adjourn

Joe Gatto made a motion to adjourn. Tom Hadden seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:48 p.m.