

**Des Moines Metropolitan Wastewater Reclamation Authority Board  
Tuesday, April 19, 2022 @ 1:30 P.M.**

**MEETING LOCATION:  
BURNHAM CONFERENCE ROOM  
DES MOINES METROPOLITAN PLANNING ORGANIZATION  
420 WATSON POWELL JR. WAY, SUITE #200  
DES MOINES, IOWA**

**MINUTES**

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

**Members in Attendance**

Vern Willey, Altoona  
Don Clark, Ankeny\*  
Joe Ruddy, Ankeny\*  
Michael McCoy, Clive  
Joe Gatto, Des Moines  
David Selby, Greenfield Plaza/HC  
Jim Sanders, Johnston  
Ed Kuhl, Norwalk\*  
Sara Kurovski, Pleasant Hill  
Chelsea Huisman, Polk City  
E.J. Giovannetti, Polk County\*  
Joe Sassatelli, USSD  
John Garvey, UWHSD  
Brad Deets, Waukee  
Jody Smith, West Des Moines  
Tom Hadden, West Des Moines

**Others in Attendance**

Scott Hutchens, Operating Contractor  
Lisa Etnyre, Operating Contractor  
Roxane Vaughan, Operating Contractor  
Kathy Vanderpool, Operating Contractor  
Melissa Schlickbernd, Operating Contractor  
Patrick Brown, Operating Contractor  
Larry Hare, Operating Contractor  
Paul Ebert, Operating Contractor  
Kyle Wilson, Operating Contractor  
Ben Warren, Operating Contractor  
Jonathan Gano, Operating Contractor  
Matt Stoffel, PFM  
Eric Boehlert, Ahlers & Cooney  
Nick Schaul, City of Des Moines  
Teresa Rotschafer, Johnston

\*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to

meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

**Joe Gatto made a motion to approve the agenda as presented and/or as amended. Vern Willey seconded that motion. The motion carried.**

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 20:

**Jim Sanders made a motion to approve Items 5 through 20. Michael McCoy seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Willey, Clark, Ruddy, McCoy, Gatto, Selby, Sanders, Kuhl, Kurovski, Huisman, Giovannetti, Sassatelli, Garvey, Deets, Smith, and Hadden. Members voted nay: none**

ITEM 6: Consideration of the Minutes of the March 15, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the March 8, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the March 31, 2022, meeting of the WRA Organizational Assessment Committee and WRA Executive Committee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the April 12, 2022, meeting of the WRA Technical Committee - Action/Receive & File

**APPROVING**

ITEM 10: Resolution Approving WRA Schedule of Bills for March 2022

ITEM 11: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$20,370,000 Sewer Revenue Bonds, Series 2022A, By the Des Moines Metropolitan Wastewater Reclamation Authority Under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters

ITEM 12: Resolution Amending Resolution No. 18-153 Approved on November 15, 2018, Said Resolution Approving and Authorizing a Loan and Disbursement Agreement by and Between the Des Moines Metropolitan Wastewater Reclamation Authority and the Iowa Finance Authority and Authorizing and Providing for the Issuance of the \$11,300,000 Sewer Revenue Bond, Series 2018E, in Order to Provide for the Funding of WRA Sugar Creek Sponsored Project Improvements – Phase 1 Under the Terms of a New Series 2018E Bond to be Issued in the Principal Amount of \$12,250,000, Which Includes Approval of a Supplemental Tax Certificate

- ITEM 13: Resolution Approving and Accepting the Purchase of Jenbacher Supplies, Equipment, Repair Parts and Services from Clarke Energy USA, Inc. at an Estimated Annual Cost of \$75,000.00
- ITEM 14: Resolution Approving WRA/WRF Staff Travel/Training Request
- ITEM 15: Resolution to Update the Membership of the Organizational Assessment Committee
- ITEM 16: Resolution Authorizing and Approving Des Moines Metropolitan Wastewater Reclamation Facility Primary Gas Meter Set Replacement Agreement for the WRF Flood Improvements Project

**PUBLIC IMPROVEMENT**

- ITEM 17: Resolution Approving and Authorizing Execution of the Professional Services Agreement with CDM Smith, Inc., for Design and Bidding Services for the WRF Fuel System Improvements in an Amount not to Exceed \$134,975.00
- ITEM 18: WRA Ingersoll Run Outlet, Phase 28, Segment 1
  - A. Resolution Approving Design Flow for the WRA Ingersoll Outlet, Phase 28, Segment 1
  - B. Resolution Ordering Construction of WRA Ingersoll Outlet, Phase 28, Segment 1 and Fixing a Date for Receiving of Bids on May 10, 2022 and Public Hearing on May 17, 2022, Engineer’s Estimate is \$12,855,120.00
- ITEM 19: Resolution Approving and Adopting the SUDAS Design Manual, 2022 Edition, and the SUDAS Standard Specifications, 2022 Edition, as the Official Design Standards and Standard Specifications and Approving and Adopting the WRA General Supplemental Specifications to the SUDAS Standard Specifications, 2022 Edition for the Des Moines Metropolitan Wastewater Reclamation Authority

**WRA DIRECTOR COMMUNICATIONS & REPORTS**

- ITEM 20: Resolution to Receive and File the Following Reports from the WRA Director
  - A. Change Order Register Report
  - B. Consultant Contracts Under \$100,000 Report
  - C. Construction Related Claim Settlements Report
  - D. Industrial Waste Ordinance Update
  - E. WRA Contract Status Update

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**HEARINGS**

- ITEM 21: WRA Sewer Lining – Phase 2
  - A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRA Sewer Lining – Phase 2; Receive and File Bids; and Designation of Lowest Responsive,

Responsible Bidder as Ace Pipe Cleaning, Inc., Steve Hontz, President,  
\$3,985,609.50

- B. Resolution Approving Contract and Bond on WRA Sewer Lining – Phase 2, \$3,985,609.50

Scott Hutchens gave an overview of the project and noted that four bids were received and the apparent low bid received was from Ace Pipe, Inc. (Kansas City, MO) with a bid in the amount of \$3,985,609.50. The bid is approximately 18.83% under the engineer's estimate.

**Joe Gatto made a motion to approve Item 21 A & B. Joe Sassatelli seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Willey, Clark, Ruddy, McCoy, Gatto, Selby, Sanders, Kuhl, Kurovski, Huisman, Giovannetti, Sassatelli, Garvey, Deets, Smith, and Hadden. Members voted nay: none**

## **APPROVING**

- ITEM 22: Resolution Authorizing the Retention of Dickinson, Mackaman, Tyler & Hagen, P.C. and Authorization for the WRA Board Chair to Execute and Engagement Letter for Representation with Respect to Potential Modifications to the Second Amended and Restated Agreement for the WRA and Potential Modifications to the Operating Contract

Michael McCoy stated that he felt an 18-month notice was too short and that a formal notification should be done in May or June so that there is a 24 month notice.

**Jody Smith made a motion to approve Item 22. Michael McCoy seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Willey, Clark, Ruddy, McCoy, Gatto, Selby, Sanders, Kuhl, Kurovski, Huisman, Giovannetti, Sassatelli, Garvey, Deets, Smith, and Hadden. Members voted nay: none**

## **OTHER ITEMS**

- ITEM 23: WRA Industrial Pretreatment Rate Study & Ordinance Changes – Presentation by Operating Contractor Staff

Paul Ebert gave a brief overview of the proposed changes with a possible effective date of September 1, 2022.

- ITEM 24: Other Business

None

- ITEM 25: Adjourn

**Joe Gatto made a motion to adjourn. Jody Smith seconded the motion. The motion carried. All in favor. Meeting adjourned at 2:17 p.m.**

