

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, April 18, 2023 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona
Michael Schrock, Ankeny*
Joe Ruddy, Ankeny*
Chad Driscoll, Bondurant*
Michael McCoy, Clive
Brett Highfill, Cumming*
Frank Cownie Des Moines
Pam Cooksey, Des Moines
Linda Westergaard, Des Moines
Laurie DePhillips, Grimes*
Mike Pogge-Weaver, Johnston
Wayne Schwartz, Norwalk*
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City
E.J. Giovannetti, Polk County
Paul Drey, USSD
John Garvey, UWSSD
Brad Deets, Waukee*
Jody Smith, West Des Moines
Tim Stiles, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operation Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Charlie Stevens, Operating Contractor
Nick Schaul, City of Des Moines
Vern Willey, City of Altoona
Brian Bakke, HDR
Matt Stoffel, PFM
Elizabeth Burnett, Ahlers & Cooney

Mike Roth, HR Green

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Frank Cownie made a motion to approve the agenda as presented and/or as amended. Michael McCoy seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 19:

Frank Cownie made a motion to approve Items 5 through 19. Michael McCoy seconded that motion. The motion carried with a vote of 19-0. Members voted yea: **Duer, Schrock, Ruddy, Driscoll, McCoy, Highfill, Cownie, Cooksey, Westergaard, Pogge-Weaver, Schwartz, Kurovski, Huisman, Giovannetti, Drey, Garvey, Deets, Smith and Stiles. Members voted nay: none**

***Laurie DePhillips arrived after the vote was completed**

ITEM 6: Consideration of the Minutes of the March 21, 2023 meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the March 14, 2023, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Draft Minutes of the April 11, 2023, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 9: Resolution Approving WRA Schedule of Bills for March 2023

ITEM 10: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$31,000,000 Sewer Revenue Bonds, Series 2023A, By the Des Moines Metropolitan Wastewater Reclamation Authority Under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters

ITEM 11: Resolution Approving the Purchase of 128 Meraki Wireless Access Points from Heartland Business Systems at a Total Cost of \$211,044.00, and Approving Use of State of Iowa Participating Addendum No. 21294 to NASPO Value Point Contract AR3227

ITEM 12: Resolution Authorizing the Redemption of Outstanding Sewer Revenue Bonds Taxable Series 2018D-2, of the Des Moines Metropolitan Wastewater Reclamation Authority, State of Iowa, Dated December 7, 2018 (As Amended November 13, 2020), and Directing Notice Be Given

ITEM 13: Resolution Accepting Proposal of and Approving Contract with Microbac Laboratories, Inc. d/b/a Keystone Laboratories for Environmental Lab Testing Services

ITEM 14: Resolution Appointing Members of the WRA Insurance Subcommittee

PUBLIC IMPROVEMENT

ITEM 15: Resolution Approving and Adopting the SUDAS Design Manual, 2023 Edition, and the SUDAS Standard Specifications, 2023 Edition, as the Official Design Standards and Standard Specifications and Approving and Adopting the WRA General Supplemental Specifications to the SUDAS Standard Specifications, 2023 Edition for the Des Moines Metropolitan Wastewater Reclamation Authority

ITEM 16: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. for Additional Design Services Associated with the WRA Southern Tier Interceptor, Phase 10, Segment 23 in an Additional Amount Not to Exceed \$89,508.00

ITEM 17: Resolution Approving and Authorizing Execution of a Professional Services Agreement with HR Green, Inc. for Design Phase and Bidding Phase Services Associated with the WRF Waste Activated Sludge Thickening Improvements in an Additional Amount Not to Exceed \$252,600.00

ITEM 18: Resolution Approving and Authorizing Execution of a Professional Services Agreement with Snyder & Associates, Inc. for Design Phase and Bidding Phase Services Associated with the WRA Common Trunk and Joint Trunk Improvements in an Additional Amount Not to Exceed \$2,476,713.30

WRA DIRECTOR COMMUNICATIONS & REPORTS

ITEM 19: Resolution to Receive and File the Following Reports from the WRA Director
A. Change Order Register Report
B. Consultant Contracts Under \$100,000 Report
C. Construction Related Claim Settlements Report
D. Industrial Waste Ordinance Update
E. WRA Contract Status Update

* * * * * END CONSENT AGENDA * * * * *

OTHER ITEMS

ITEM 20: Other Business

Scott Hutchens stated that the work on Ingersoll Run Outlet Sewer, Phase 28, Segment 1 has begun. He stated that MLK Parkway between 2nd and 16th is closed, pavement is removed, and the archeology work has been started. The NPDES permit has been submitted and we should be receiving our new permit in the next couple of weeks. The House File 661 bill has been recommended for passage, but we have a few concerns regarding FOG issues and no grease traps. The Legal RFPs are due on April 21st with a review committee meeting on April 28th and possible interviews on May 2nd. Our insurance renewal has been submitted and our property insurance will be going up so Gallagher is searching the marketplace and the Insurance Committee will meet on May 4th. Please review the agenda as there are several upcoming meetings.

ITEM 21: Adjourn

Frank Cownie made a motion to adjourn. Chelsea Huisman seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:38 p.m.