

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, March 21, 2023 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Vern Willey, Altoona*
Michael Schrock, Ankeny
Joe Ruddy, Ankeny
Doug Elrod, Bondurant*
Michael McCoy, Clive
Larry Goode, Cumming*
Frank Cownie Des Moines
Pam Cooksey, Des Moines
Linda Westergaard, Des Moines
Jake Anderson, Grimes*
Mike Pogge-Weaver, Johnston
David Lester, Norwalk*
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City*
Paul Drey, USSD
Brad Deets, Waukee
Jody Smith, West Des Moines
Tim Stiles, West Des Moines

Others in Attendance

James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operation Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Charlie Stevens, Operating Contractor
Nick Schaul, City of Des Moines
Jonathan Gano, City of Des Moines
Brent Highfill, City of Cumming*
Teresa Rotschafer, City of Johnston*
Brian Bakke, HDR
Matt Stoffel, PFM
Robert Kreiser, RSM
Brian Vestal, Goodwin Brothers

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Joe Ruddy made a motion to approve the agenda as presented and/or as amended. Paul Drey seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 14:

Frank Cownie made a motion to approve Items 5 through 15. Joe Ruddy seconded that motion. The motion carried with a vote of 17-0. Members voted yea: Willey, Schrock, Ruddy, Elrod, McCoy, Goode, Cownie, Cooksey, Westergaard, Anderson, Pogge-Weaver, Kurovski, Huisman, Drey, Deets, Smith and Stiles. Members voted nay: none

ITEM 6: Consideration of the Minutes of the February 21, 2023 meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the February 14, 2023, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Draft Minutes of the March 14, 2023, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 9: Resolution Approving WRA Schedule of Bills for February 2023

ITEM 10: Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the Des Moines Metropolitan Wastewater Reclamation Authority for Certain Original Expenditures Paid in Connection with Proposed Project

PUBLIC IMPROVEMENT

ITEM 11: Resolution Approving an Agreement Between the Board of Water Works Trustees and the Des Moines Metropolitan Wastewater Reclamation Authority for the Construction of Improvements for Water Works by the WRA

ITEM 12: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 2 to the Professional Services Agreement with HDR Engineering, Inc. for Additional Design Services Associated with the WRF Site Entrance and Security Improvements in an Additional Amount Not to Exceed \$42,595.00

ITEM 13: Resolution Ordering Construction of WRF Fuel System Improvements and Fixing a Date for Receiving of Bids on May 2, 2023 and Public Hearing on May 16, 2023, Engineer's Estimate is \$1,138,000.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 14: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update
 - F. WRA Treasurer's Report for December 31, 2022
 - G. S&P Global Rating Report for Des Moines Metro WRA

* * * * * END CONSENT AGENDA * * * * *

APPROVING

- ITEM 15: Resolution to Receive and File the Following Audit-Related Reports for Fiscal Year 2022
- A. Financial Report for Years Ended 2021 and 2022
 - B. Compliance Report for Year Ended 06/30/22
 - C. Communication Report to the Board from the Auditor

(WRA's Financial Report for the year ended 6/30/22 is available. The reports indicated the WRA operating revenues totaled \$62,686,911. Operating expenses totaled \$51,267,106 and non-operating loss totaled (\$7,580,477). The WRA's total assets and total net position on 06/30/22 are \$720,212,156 and \$302,442,369 respectively. RSM will present an overview.)

Robert Kreiser with RSM provided the Board with an overview of the audit reports and thanked the Operating Contractor's Staff for their assistance.

***It was noted that the Approving of the Consent Agenda was approved for Items 5 through 15 when it should have been for Items 5 through 14. Jody Smith moved to modify the earlier approved motion by noting approval of Consent Agenda Items 5 through 14 rather than Items 5 through 15. Mike Pogge-Weaver seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Willey, Schrock, Ruddy, Elrod, McCoy, Goode, Cownie, Cooksey, Westergaard, Anderson, Pogge-Weaver, Kurovski, Huisman, Drey, Deets, Smith and Stiles. Members voted nay: none**

Jody Smith made a motion to approve Item 15. Michael McCoy seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Willey, Schrock, Ruddy, Elrod, McCoy, Goode, Cownie, Cooksey, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Drey, Deets, Smith and Stiles. Members voted nay: none

HEARINGS

- ITEM 16: WRF Clarifier Improvements, Phase 2
- A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRF Clarifier Improvements, Phase 2; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Goodwin Bros. Construction, Co., Charles P. Goodwin, President, \$29,100,000.00
 - B. Resolution Approving Contract and Bond on WRF Clarifier Improvements, Phase 2, \$29,100,000.00

James Beck noted that bids were received on February 28, 2023, for the project. The WRF Clarifier Improvements, Phase 2 was a project identified in the WRA Facility Plan Update – 2012 which recommended replacement of the WRF’s primary and final clarifier rotating mechanisms. The low bid received was from Goodwin Brothers Construction (St. Louis, MO) in the amount of \$29,100,000.00 (Total Base Bid) and \$28,100,000.00 (Total Base Bid plus Deduct Alternate No. 1) which was 22.75% below the engineer’s estimate.

Vern Willey made a motion to approve. Joe Ruddy seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Willey, Schrock, Ruddy, Elrod, McCoy, Goode, Cownie, Cooksey, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Drey, Deets, Smith and Stiles. Members voted nay: none

ITEM 17: Resolution Dismissing Hearing on the Approval of Plans, Specifications, Form of Contract Documents, and Engineer’s Estimate on the WRF CSSSF Mechanical and Electrical Improvements Due to No Bids Being Received

James Beck noted that bids were received on February 28, 2023, for the project. The project includes replacement and modifications of the existing electrical room air conditioning equipment and associated components, modifications to the existing wastewater pump variable frequency drives, temporary cooling of the electrical room during construction as needed, and other incidental items that are in accordance with the contract documents. There were no bids received for this project, so it was recommended that the hearing be dismissed.

Frank Cownie made a motion to approve. Joe Ruddy seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Willey, Schrock, Ruddy, Elrod, McCoy, Goode, Cownie, Cooksey, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Drey, Deets, Smith and Stiles. Members voted nay: none

OTHER ITEMS

ITEM 18: Other Business

None

ITEM 19: Adjourn

Frank Cownie made a motion to adjourn. Joe Ruddy seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:51 p.m.