

DES MOINES WASTEWATER RECLAMATION AUTHORITY
TECHNICAL COMMITTEE

Des Moines Wastewater Reclamation Facility
3000 Vandalia Road
Des Moines, Iowa

February 14, 2023
1:30 p.m.

MINUTES

ITEM 1: Call to Order

Jeff May, Vice-Committee Chair, called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Dan Scott, Altoona
Don Clark*
Jeff May, Clive
Rita Connor, Cumming*
Eugene Schmitt, Des Moines
Shane Kinsey, Johnston
Russ Paul, Pleasant Hill*
John Larson, Urbandale
Rudy Koester, Waukee
Brian Hemesath, West Des Moines
Larry Hare, WRF

Others in Attendance

Scott Hutchens, Operating Contractor
Lisa Etnyre, Operating Contractor
Melissa Schlickbernd, Operating Contractor
Patrick Brown, Operating Contractor
Roxane Vaughan, Operating Contractor
Ben Warren, Operating Contractor
Brett Paige, Snyder & Associates
Brian Bakke, HDR

* Participated in the meeting via telephone due to the fact that it was impractical or impossible to participate in the meeting in person due to proximity to meeting location

ITEM 3: Minutes for the January 10, 2023 meeting - Approval

Brian Hemesath made a motion for recommendation. Rudy Koester seconded that motion. All in favor. The motion carried.

ITEM 4: Chapter 28E Agreement Between the Cities of Waukee, Urbandale, and Clive, the Urbandale Sanitary Sewer District, and the WRA for the Financing, Design, and Construction of the Waukee NE Outfall Sewer and Transfer of the Clive/District Trunk Sewer to the WRA - Recommendation

Scott Hutchens stated that Article VII, Section 4(e) of the WRA Agreement provides that if a Participating Community proposes to design or construct any sanitary sewer improvement, extension, force main, equalization basin, or other similar improvement, and proposes that the improvement be included as a part of the WRA system, that the Participating Community or Communities must follow the provisions of Article VII, Section 4(e) of the WRA Agreement. Waukee desires to construct a new interceptor sewer and Clive and USSD own and operate an existing trunk sewer which was constructed in 1994 and runs parallel to the future Waukee NE Outfall Sewer. The 28E Agreement between the five entities was drafted for the purpose of setting forth the terms by which the WRA will accept and take ownership of the Waukee NE Outfall Sewer and the Clive/District Trunk Sewer.

The Agreement provides that the Technical Committee is to review and recommend to the Board the anticipated capacity of the proposed Extension and of the ability of the WRA System to accept such additional capacity, the WRA's ability to operate and maintain the Extension, the funding source to ensure that the WRA will not be obligated for any cost of design, property acquisition and/or construction of the extension, and that said Extension shall be solely funded by the proposing Participating Community or Communities separately from the Agreement, the planned service capacity to ensure that more than one Participating Community will be served and/or receive capacity from the Extension.

Brian Hemesath asked if the new sewer would have increased flow from the service area or if it would be the same as it is currently. Rudy Koester stated that it would roughly have the same service area and flow as it currently does.

Brian Hemesath made a motion for recommendation. Rudy Koester seconded that motion. All in favor. The motion carried.

ITEM 5: WRA Fiscal Year 2024 Capital Improvements Program and WRA Fiscal Year 2024 Operation & Maintenance Budget Summary - Discussion/Recommendation

Scott Hutchens gave a presentation providing an overview of the Fiscal Year 2024 Capital Improvements Program and WRA Fiscal Year 2024 Operation and Maintenance Budget Summary.

Jeff May made a motion for recommendation. Rudy Koester seconded that motion. All in favor. The motion carried.

ITEM 6: Industrial Waste Ordinance – Information

Larry Hare noted 38 inspections were completed in Des Moines and Waukee and he noted zero exceptions were received and approved in January.

ITEM 7: Contract Status Update – Information

Scott Hutchens asked that everybody review the sheets attached to see what current projects the WRA is currently working on.

ITEM 8: Other Business

None

ITEM 9: Adjourn

Jeff May made a motion to adjourn. Rudy Koester seconded that motion.
Meeting adjourned at 2:15 p.m.