

DES MOINES WASTEWATER RECLAMATION AUTHORITY  
TECHNICAL COMMITTEE

Des Moines Wastewater Reclamation Facility  
3000 Vandalia Road  
Des Moines, Iowa

February 9, 2021  
1:30 p.m.

*Iowa Code Section 21.4 requires that each Des Moines Metropolitan Wastewater Reclamation Authority meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given Section One of the Governor's January 7, 2021 Proclamation strongly encouraging vulnerable Iowans to limit participation in gatherings of any size and any purpose during the COVID19 outbreak and further given Section 113 the Governor's January 7, 2021 Proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the Des Moines Metropolitan Wastewater Reclamation Authority has determined that a meeting at a physical place is impossible or impracticable and all Technical Committee meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the WRA's normal course of business.*

**MINUTES**

ITEM 1: Call to Order

Shane Kinsey, Committee Chair, called the meeting to order at 1:35 p.m.

ITEM 2: Roll Call

Members in Attendance

Don Clark, Ankeny\*

Roger McFarland, Ankeny\*

John Horton, Bondurant\*

Jeff May, Clive\*

Eugene Schmitt, Des Moines\*

Shane Kinsey, Johnston\*

Wayne Schwartz, Norwalk\*

Gary Patterson, Pleasant Hill\*

Bret VandeLune, Polk County\*

John Larson, Urbandale Windsor Heights Sanitary District\*

Tim Royer, Waukee\*

Brian Hemesath, West Des Moines\*

Larry Hare, WRF\*

Others in Attendance  
James Beck, Operating Contractor  
Scott Hutchens, Operating Contractor  
Roxane Vaughan, Operating Contractor  
Nick Carter, Operating Contractor  
Lindze Pogue, Operating Contractor  
Kyle Wilson, Operating Contractor\*

\* Participated in the meeting via telephone due to the fact that it was impractical or impossible to participate in the meeting in person.

ITEM 3: Minutes for the January 12, 2021 meeting - Approval

Tim Royer made a motion to approve the minutes for the January 12, 2021. Gary Patterson seconded the motion. All in favor. The motion passes.

ITEM 4: WRA Fiscal Year 2022 Capital Improvements Program and WRA Fiscal Year 2022 Operation & Maintenance Budget Summary - Discussion/Recommendation

James Beck noted that there were no changes to the draft CIP that the committee saw last month and Roxane Vaughan gave an overview of the Operations and Maintenance budget summaries provided in the packet

Brian Hemesath made a motion to for recommendation of the WRA Fiscal Year 2020 CIP and O&M Budget Summary. Tim Royer seconded that motion. All in favor. The motion passes.

ITEM 5: Industrial Waste Ordinance – Information

Larry Hare explained that the WRA completed 18 inspections in the month of January. There were 2 requests for exemptions due to physical constraint and both were approved.

ITEM 6: Contract Status Update – Information

James Beck noted that there have not been any major updates in this month's report.

ITEM 7: Other Business

Scott Hutchens added that there was an Executive Committee Meeting held on February 4, 2021 to discuss the Operating Contract and the expiration of the contract as of June 30, 2024. It has been decided by the Executive Committee to create an Organizational Assessment Committee at the February 16, 2021 Board meeting.

Scott Hutchens also detailed that the WRA's biogas project is doing well and that Staff will be meeting with a potential long-term buyer next week.

ITEM 8: Adjourn

Don Clark made a motion to adjourn. Jeff May seconded the motion. Meeting adjourned at 1:48 p.m.