

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, January 17, 2023 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Michael McCoy called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Michael Schrock, Ankeny*
Joe Ruddy, Ankeny
Doug Elrod, Bondurant
Michael McCoy, Clive
Larry Goode, Cumming*
Joe Gatto, Des Moines
Pam Cooksey, Des Moines
Joyce Hendrix, Greenfield Plaza
Jake Anderson, Grimes*
Mike Pogge-Weaver, Johnston
Wayne Schwartz, Norwalk*
E.J. Giovannetti, Polk County*
John Garvey, UWSSD
Jody Smith, West Des Moines*
Tom Hadden, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Ben Warren, Operation Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Nick Schaul, City of Des Moines
Matt Stoffel, PFM
Grant Hyland, Brick Gentry
Elizabeth Burnett, Ahlers & Cooney
David Selby, Greenfield Plaza

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Joe Ruddy made a motion to approve the agenda as presented and/or as

amended. Tom Hadden seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 17:

Joe Gatto made a motion to approve Items 5 through 17. Tom Hadden seconded that motion. The motion carried with a vote of 14-1-0. Members voted yea: Schrock, Elrod, McCoy, Goode, Gatto, Cooksey, Hendrix, Anderson, Pogge-Weaver, Schwartz, Giovannetti, Garvey, Smith and Hadden. Members abstaining: Ruddy (item 15). Members voted nay: none

ITEM 6: Consideration of the Minutes of the December 20, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the December 13, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the January 9, 2023, meeting of the WRA Finance Committee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the January 10, 2023, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 10: Resolution Approving WRA Schedule of Bills for December 2022

ITEM 11: Resolution Approving WRA Communities’ 2022 Populations and Population Weighted Voting Proportional Assignments

ITEM 12: Resolution Authorizing the Redemption of Outstanding Sewer Revenue Bonds, Series 2015B, of the Des Moines Metropolitan Wastewater Reclamation Authority, State of Iowa, Dated January 30, 2015

PUBLIC IMPROVEMENT

ITEM 13: Resolution Ordering Construction of WRF Clarifier Improvements, Phase 2 and Fixing a Date for Receiving of Bids on February 28, 2023 and Public Hearing on March 21, 2023, Engineer’s Estimate is \$36,375,000.00

ITEM 14: Resolution Ordering Construction of WRF CSSSF HVAC and Fixing a Date for Receiving of Bids on February 28, 2023 and Public Hearing on March 21, 2023, Engineer’s Estimate is \$155,000.00

ITEM 15: Resolution Authorizing Additional Representation in Claim Related to Construction

ITEM 16: Resolution Approving Change Order No. 1 for the WRA Southern Tier Interceptor, Phase 10, Segment 24 Project in the Amount of \$108,000.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

ITEM 17: Resolution to Receive and File the Following Reports from the WRA Director
A. Change Order Register Report
B. Consultant Contracts Under \$100,000 Report

- C. Construction Related Claim Settlements Report
- D. Industrial Waste Ordinance Update
- E. WRA Contract Status Update

* * * * * END CONSENT AGENDA * * * * *

APPROVING

ITEM 18: Resolution to Elect WRA Board Officers, Designate WRA Executive Committee Members and Elect a WRA Executive Committee Member

Joe Gatto made a motion to approve. Doug Elrod seconded that motion. The motion carried with a vote of 15-0. Members voted yea: Schrock, Ruddy, Elrod, McCoy, Goode, Gatto, Cooksey, Hendrix, Anderson, Pogge-Weaver, Schwartz, Giovannetti, Garvey, Smith and Hadden. Members voted nay: none

ITEM 19: Resolution Setting Date of Public Hearing on the Proposed WRA Budget for Fiscal Year 2024 and the Amended Budget for Fiscal Year 2023 for 1:30 PM, February 21, 2023 at the Des Moines Metropolitan Planning Organization, 420 Watson Powell Jr. Way, Suite #200, Des Moines, Iowa

Scott Hutchens noted that the item was for setting the date and time for the hearing and that the budget would be discussed in more detail under Item 20.

Joe Ruddy made a motion to approve. Joe Gatto seconded that motion. The motion carried with a vote of 15-0. Members voted yea: Schrock, Ruddy, Elrod, McCoy, Goode, Gatto, Cooksey, Hendrix, Anderson, Pogge-Weaver, Schwartz, Giovannetti, Garvey, Smith and Hadden. Members voted nay: none

OTHER ITEMS

ITEM 20: Preliminary Information on WRA Budget for Fiscal Year 2023-2024

Scott Hutchens noted that the Operating Contractor was continuing to finalize the CIP and Operations and Maintenance budget for Fiscal Year 2023-2024. Roxane Vaughan noted that the preliminary review of the debt service budget has been completed and will be included in the presentation next month with the budget.

ITEM 21: Other Business

Scott Hutchens stated that the treatment facility plan is ongoing and that there will be a presentation in the next couple of months to go over both the WRA Conveyance Facility Plan Update and the WRA Treatment Facility Plan Update.

ITEM 22: Adjourn

Joe Ruddy made a motion to adjourn. Joe Gatto seconded the motion. The motion carried. All in favor. Meeting adjourned at 1:45 p.m.