



## Staff Summary

Agenda Item:

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Agenda Date: 02/15/11

### **SUBJECT—**

Resolution Regarding Public Hearing and Approval of Wastewater Reclamation Authority Amended Current Fiscal Budget 2010-2011 and Wastewater Reclamation Authority Fiscal Budget 2011-2012

### **RECOMMENDATION ACTION—**

Approval

### **FISCAL IMPACT—**

Normal budget activity. The cash collected from each community will change with the adoption of a new budget.

### **BACKGROUND—**

The Board established the date, time and place for a hearing on the proposed WRA budget, and each Participating Community was given notice about the hearing. This is the annual flow based budget.

**For Fiscal 2012**, the O&M (operations and maintenance) budget has increased. The major items of change include the following amounts and accounts:

1. Personal Services increases - Salaries \$449,820 (account 511010) and IPERS city share \$105,240 (account 511070).
2. Commodity increase –Parts \$106,000 (account 532150).
3. Contractual Services increases – Consulting \$42,500 (account 521020) and Insurance premiums \$260,800 (account 524050).
4. Other – Sewer Maintenance \$180,000 (account 529500) increase for conveyance maintenance.
5. Revenue decrease – Sale of Gas \$250,000 (account 463185).
6. Capital Outlay decrease of \$103,450.

**For Fiscal 2012**, the WRA Flow Based Budget items:

1. Debt Service increased \$2,528,600 due to additional borrowings for projects to begin in the next fiscal period.
2. Debt Service for the 2004A issue's last payment decreased \$656,500. Additionally, reserve amount of \$1,987,151 is being released for that last payment.
3. CIP R&R increased \$172,275.
4. Insurance Reserves adjusted to current amount of \$1,775,000 with \$145,557 included in O&M.
5. Working Capital Reserve increase – Collection from Communities/Districts of \$300,000.
6. Surcharge credits are subject to one more review, minor changes to each community amount.

Booklets will be provided for discussion at the board meeting.

**WASTEWATER RECLAMATION AUTHORITY**  
**Operations & Maintenance Budget Summary**  
**Fiscal Year 2012**

	F09 ACTUAL	F10 ACTUAL	F11 BUDGET	F11 AMENDED BUDGET	F12 BUDGET
<b>Total O&amp;M Expenditures</b>					
Personal Services	7,970,224	8,145,462	9,246,965	9,246,965	9,726,435
Contractual Services	3,173,147	3,567,498	4,256,975	4,370,827	4,582,300
Internal Services	843,089	905,106	909,060	894,143	940,320
Other Charges	2,031,001	2,219,644	2,362,000	2,397,000	2,502,557
Commodities	1,449,270	1,397,097	1,737,475	1,745,035	1,814,275
Capital Outlays	137,754	197,393	436,450	396,450	333,000
Travel /Training	74,570	59,191	126,495	125,000	120,000
<b>Total Expenditures</b>	<b>15,679,055</b>	<b>16,491,391</b>	<b>19,075,420</b>	<b>19,175,420</b>	<b>20,018,887</b>
<b>Total O&amp;M Revenue Offsets</b>					
Licenses and Permits	39,020	32,070	35,300	35,300	35,200
High Strength Surcharge	1,218,260	1,228,187	1,100,000	1,100,000	1,200,000
Contract Hauler Fees	1,733,422	2,038,708	1,600,000	1,800,000	1,700,000
Industrial Analysis Fees	101,049	91,726	100,000	100,000	100,000
Contract Hauler Analysis Fees	73,418	73,770	65,000	65,000	70,000
Other Pretreatment Charges	317,218	207,100	170,010	170,010	167,200
	<u>(3,482,387)</u>	<u>(3,671,561)</u>	<u>(3,070,310)</u>	<u>(3,270,310)</u>	<u>(3,272,400)</u>
Charges for Services	(372,540)	(399,521)	(287,010)	(337,010)	(310,000)
Interfund Charges (Lab)	(178,010)	(170,233)	(178,000)	(178,000)	(175,000)
Interfund Charges for CIP	(175,518)	(242,389)	(165,000)	(215,000)	(220,000)
Other Charges (Gas)	(562,292)	(280,595)	(350,000)	(150,000)	(125,000)
Invested Operating Funds & Equipment Sales	(193,937)	(106)	0	0	0
<b>Total Revenue Offsets</b>	<b>(4,964,684)</b>	<b>(4,764,405)</b>	<b>(4,050,320)</b>	<b>(4,150,320)</b>	<b>(4,102,400)</b>
<b>Net O&amp;M Exp to be allocated on WRF flows</b>	<b>10,714,371</b>	<b>11,726,986</b>	<b>15,025,100</b>	<b>15,025,100</b>	<b>15,916,487</b>
<b>O&amp;M Exp Collected from Communities</b>	<b>13,615,430</b>	<b>14,253,520</b>		<b>15,025,100</b>	
<b>O&amp;M Expenditures less Revenue Offsets</b>	<b>10,714,371</b>	<b>11,726,986</b>		<b>15,025,100</b>	
<b>Remaining Credit for next Budget</b>	<b>2,901,059</b>	<b>2,526,534</b>		<b>0</b>	
<b>O&amp;M Working Capital Reserve Calculation</b>			<b>6,523,640</b>	<b>6,572,640</b>	<b>6,890,060</b>
Cash balance available on 6/30/2010 for WC Reserve				6,590,060	6,590,060
Increase needed to be compliant					<u>300,000</u>

Wastewater Reclamation Authority

Fiscal Year 2012

WRA/WRF Totals by Account (line item budget)

Account #	Account Name	F10 Actual	F11 Adopted	F11 Amended	F12 Proposed	F11 Budget Inc (Dec) F10
Personnel Services						
511010	Salaries of Regular Employees	5,475,396	5,951,630	5,994,400	6,401,450	449,820
511030	Longevity	154,317	174,035	181,535	185,415	11,380
511050	Overtime	71,909	128,000	128,000	125,000	(3,000)
511070	IPERS - City's Share	376,716	424,760	440,260	530,000	105,240
511080	FICA - City's Share	360,713	396,690	407,190	424,390	27,700
511090	FICA Medicare - City's Share	84,361	90,700	93,200	99,150	8,450
511120	Deferred Compensation - City's Share	122,937	160,165	143,825	137,970	(22,195)
511140	Health and Dental Insurance	1,244,499	1,487,470	1,412,820	1,422,765	(64,705)
511160	Separation Payouts	57,960	155,000	165,900	124,000	(31,000)
511170	Flexible Spending Account - City	36,184	39,840	39,360	39,320	(520)
511175	PEHP - City's Share	98,897	104,700	106,500	107,700	3,000
511240	Workers' Comp - Salary Replacement	24,313	-	-	-	-
511801	Tuition Allowance	1,209	10,600	10,600	11,000	400
511802	Clothing / Cell Allowance	10,350	10,875	10,875	10,775	(100)
511190	Personnel Charge-outs	(4,066)	17,500	17,500	12,500	(5,000)
511300	Wages - Casual & Part-time Employees	29,767	95,000	95,000	95,000	-
	Subtotal Personnel Services	8,145,462	9,246,965	9,246,965	9,726,435	479,470 5.2%
Contractual Services						
521010	Accounting and Clerical	23,993	6,500	6,500	7,000	500
521020	Consultants and Prof. Services	58,048	83,500	91,000	126,000	42,500
521022	ROW Acq Consultants	-	3,000	1,500	1,500	(1,500)
521030	ROW Legal Fees	120	500	500	500	-
521035	ROW Legal Misc	267	3,500	2,500	2,500	(1,000)
521045	Right-of-way Acquisition Consult Mgmt Fee	240	300	300	300	-
522300	Legal Fees	27,823	50,000	50,000	50,000	-
521060	Protection / Security	17,942	18,000	18,000	18,000	-
521070	Laboratory	255,253	302,100	302,100	297,100	(5,000)
521160	Outside DP Services /Consulting	17,971	77,600	64,100	64,100	(13,500)
521180	City Labor and Equip. Charges	344,250	302,500	307,500	330,000	27,500
521220	City Staff Charges on CIP Projects	5,578	10,000	10,000	10,300	300
521250	Inspection Services and Appraisals	3,641	14,350	9,350	8,450	(5,900)
521320	Contracted Mowing	2,145	7,500	7,500	7,500	-
521330	Contracted Labor - Nonclerical	50,317	10,000	10,000	10,000	-
522010	Contract Carriers	2,476	4,800	4,800	5,000	200
522020	Local Transportation	33	5	5	5	-
522030	Postage	37	400	410	430	30
522070	Tuition & Interview Reimb	268	-	-	-	-
523010	Advertising / Publish Meetings	4,812	5,500	5,600	5,600	100
523020	Photocopy and Reproduction Expense	12,976	14,800	18,250	19,650	4,850
523030	Printing Services Contracts	2,846	5,600	6,800	6,800	1,200
523070	Photographic/Microfilming	-	50	50	50	-
523080	Marketing/Public Relations	-	600	600	600	-
524010	Property Insurance	-	-	208,450	260,800	260,800
524030	Surety	1,026	-	1,649	1,933	1,933
524050	Tort Liability Insurance	35,519	-	-	107,730	107,730
524150	Enterprise Liability Ins /Flood Insurance	185,192	200,000	134,118	108,861	(91,139)
524060	Workers' Compensation Excess Insurance Premiums	9,430	9,350	9,350	10,736	1,386
524070	Unemployment Compensation Payments	-	7,500	7,500	7,500	-
524110	Life Insurance Premiums	7,445	7,415	7,515	8,128	713
524130	Long-term Disability Insurance Premiums	44,309	42,450	43,090	46,302	3,852
524160	Insurance Agent/Broker Service Fee	8,298	9,000	9,000	4,500	(4,500)
525010	Gas	252,228	440,500	440,500	435,000	(5,500)
525020	Electric Light and Power	1,272,042	1,490,000	1,427,000	1,505,000	15,000
525030	Storm Water Charges	49,782	50,000	50,000	50,000	-
525050	Water Use	164,747	82,720	142,720	84,000	1,280
525040	Cablevision Services	-	-	-	840	840
525140	Telephone Equipment	300	800	800	800	-
525145	Cell Phone - Employee Allowance	-	775	-	-	(775)
525150	Telephone - Cell Service	24,942	28,425	29,725	31,380	2,955

Wastewater Reclamation Authority

Fiscal Year 2012

WRA/WRF Totals by Account (line item budget)

Account #	Account Name	F10 Actual	F11 Adopted	F11 Amended	F12 Proposed	F11 Budget Inc (Dec) F10
525155	Telephone Service - Plant & Meters	49,430	28,000	30,500	30,000	2,000
525185	Data Circuit Contract	7,337	8,000	8,000	8,000	-
525195	Software License	37,803	-	11,000	10,000	10,000
525200	Hardware Maint Contract	-	19,100	19,100	19,100	-
526010	Repair & Maintenance - Buildings	58,800	80,000	70,000	75,000	(5,000)
526011	Repair & Maintenance - Buildings/Floor covering	20,539	16,000	26,000	21,000	5,000
526020	Repair & Maintenance - City-owned Capital Improv.	-	2,500	2,500	2,500	-
526030	Repair & Maintenance - Fixed Plant Equipment	119,367	290,000	263,000	269,000	(21,000)
526040	Repair & Maintenance - Automotive	2,459	-	5,000	5,000	5,000
526050	Repair & Maintenance - Operating and Construction	4,930	1,100	8,100	600	(500)
526060	Repair & Maintenance - Office Equipment	318	850	850	850	-
526070	Repair & Maintenance - Plumbing	196	17,100	17,100	19,100	2,000
526090	Repair & Maintenance - Miscellaneous Equipment	14,294	1,500	1,500	-	(1,500)
526100	Repair & Maintenance - Data Processing Equipment	5,557	4,000	4,000	4,000	-
526110	Repair & Maintenance - Mechanical Equipment	33,564	47,600	40,600	40,600	(7,000)
526120	Repair & Maintenance - Software Contractual Maint.	129,619	190,700	179,700	180,700	(10,000)
526150	Repair & Maintenance - Fences	5,413	800	800	6,000	5,200
526160	Repair & Maintenance - Cabling	-	5,000	5,000	5,000	-
527040	Rent - Machinery and Mechanical Equipment	12,954	14,000	14,000	14,000	-
527090	Uniform Rental and Cleaning	15,797	22,845	22,045	22,505	(340)
527110	Rent - Non-City Radio and Electronics	1,014	7,600	7,600	7,600	-
527500	Licenses and Permits	6,851	4,805	4,805	4,980	175
527510	Cleaning and Painting	54,990	61,530	61,530	61,200	(330)
527520	Dues and Membership	29,935	38,340	33,440	33,240	(5,100)
527620	Restaurant Foods	30	300	400	400	100
527680	Landfill Dump Fees	55,951	75,000	75,000	75,000	-
527700	Recycling Services & Disposals	270	12,235	12,235	14,100	1,865
527800	Bank Charges	1,031	1,000	1,000	1,000	-
528020	Service Awards & Incentives	-	1,000	1,000	1,000	-
528515	Print Shop	703	2,500	550	-	(2,500)
528525	Telephone - Basic Line Service	35,160	39,920	38,380	38,220	(1,700)
528545	Vehicle Maintenance - Internal Service	370,111	274,210	277,143	298,800	24,590
528550	Radio Maintenance - Internal Service	14,970	15,880	16,100	16,560	680
528555	Vehicle Depreciation - Internal Service	330,074	382,810	383,210	399,400	16,590
528560	Radio Depreciation - Internal Service	2,900	2,900	2,900	2,900	-
528575	Fuel Purchases from Central Garage	156,888	200,000	189,400	200,370	370
528585	Courier - Internal Service	3,202	3,000	1,000	-	(3,000)
528590	Postage - Internal Service	3,851	3,870	1,700	-	(3,870)
	Subtotal Contractual Services	4,472,604	5,166,035	5,264,970	5,522,620	356,585
						7%
	Other Charges					
529410	Legal Settlements and Awards - Tort	1,929	1,000	1,000	2,000	1,000
529430	Legal Expenses - Reimbursable	-	-	-	-	-
529300	Fines	-	-	-	-	-
529500	Contract Maintenance Sewers	-	-	50,000	180,000	180,000
529630	Police and Fire Service Fee	1,183,704	1,276,000	1,276,000	1,250,000	(26,000)
529710	Adjustments - Prior Years' Expenditures	47	-	-	-	-
529730	Indirect Cost Allocation	902,486	945,000	920,000	920,000	(25,000)
529810	Workers' Compensation - Payments	131,478	135,000	145,000	145,557	10,557
529950	Allocation of Charges (PSIn)	-	5,000	5,000	5,000	-
	Subtotal Other Charges	2,219,644	2,362,000	2,397,000	2,502,557	140,557
						6%
	Commodities					
531010	General Office	17,673	19,680	19,140	18,540	(1,140)
531020	Magazines, Maps, Reference Books	7,953	8,245	8,945	9,245	1,000
531030	Photographic and Video Supplies	1,493	3,150	3,150	3,150	-
531040	Computer (Data Processing) Hardware under \$4000	114,744	101,250	101,250	99,250	(2,000)
531045	Computer Software less than \$4000	35,090	50,150	50,150	52,050	1,900
531050	Copier Supplies	5,115	6,750	7,150	7,600	850
531060	Print Shop Office Supplies	37	-	-	-	-
531090	StoresB Materials	5,054	1,650	1,650	1,900	250
532010	Agricultural & Horticultural	3,128	11,200	11,200	11,000	(200)

Wastewater Reclamation Authority

Fiscal Year 2012

WRA/WRF Totals by Account (line item budget)

Account #	Account Name	F10 Actual	F11 Adopted	F11 Amended	F12 Proposed	F11 Budget Inc (Dec) F10
532020	Asphalt and Asphalt Products	-	5,000	5,000	5,000	-
532030	Chemicals and Gases - Noncleaning	462,487	714,800	649,800	691,300	(23,500)
532040	Cleaning, Janitorial, and Sanitation	8,457	14,165	9,765	9,700	(4,465)
532050	Concrete and Clay Products	8,746	13,000	13,000	13,000	-
532060	Electrical Supplies and Parts	119,691	136,700	148,700	146,200	9,500
532080	Food	9,538	5,700	8,200	8,550	2,850
532090	Fuel (Non-motor vehicle)	23,409	9,210	9,210	9,510	300
532100	Hardware Items	18,462	31,200	31,200	30,200	(1,000)
532110	Household and Institutional	635	9,000	9,000	9,450	450
532130	Lubricants (Non-motor vehicle)	26,858	50,900	30,900	31,100	(19,800)
532140	Lumber, Wood Products, and Insulation	7,474	7,500	9,000	7,500	-
532150	Parts - Machinery and Equipment	380,529	278,500	357,000	384,500	106,000
532160	Medical and Laboratory	49,737	49,200	51,200	53,050	3,850
532170	Minor Equipment and Hand Tools	23,092	46,370	45,870	43,850	(2,520)
532180	Motor Vehicles - Fuels and Lubricants	14	1,250	1,250	1,250	-
532190	Motor Vehicles - Parts and Supplies	59	700	3,200	3,100	2,400
532200	Wood Finish Products	12,159	20,500	20,500	19,500	(1,000)
532210	Plumbing, Sewage, and Drainage	5,629	12,600	12,600	11,600	(1,000)
532230	Steel, Iron, and Related Metals	3,381	8,575	8,475	7,800	(775)
532240	Traffic and Street Sign Material	-	1,100	1,100	-	(1,100)
532250	Wearing Apparel	1,438	3,000	3,000	2,950	(50)
532260	Safety and Protective Equipment and Clothing	45,015	111,130	109,130	117,130	6,000
532320	Library Processing Materials	-	800	800	800	-
532330	Data Processing Materials	-	2,000	2,000	2,000	-
532370	Power Hand Tools and Equipment	-	2,500	2,500	2,500	-
	Subtotal Commodities	1,397,097	1,737,475	1,745,035	1,814,275	76,800 4%
	Capital Outlay					
543040	Sanitary Sewers & Repairs over \$4000	95,512	168,000	100,000	50,000	(118,000)
543080	Other Improvements	-	5,000	5,000	5,000	-
544010	Agricultural & Horticultural	-	-	-	-	-
544060	Medical, Surgical, and Laboratory	-	47,200	32,900	66,500	19,300
544080	Office & Household	22,968	9,000	-	-	(9,000)
544090	Plant Equipment	15,862	128,000	121,300	116,500	(11,500)
544100	Production and Construction	-	6,000	6,000	6,000	-
544110	Radio and Communication	-	4,000	4,000	4,000	-
544150	Traffic Control / Other	-	-	-	-	-
544200	Electrical Equipment, Radio & Nonradio	6,422	10,000	68,000	25,000	15,000
544220	Data Processing Hardware over \$4000	22,629	25,000	25,000	45,000	20,000
544250	Data Processing Software more than \$4000	34,000	34,250	34,250	15,000	(19,250)
	Subtotal Capital Outlay	197,393	436,450	396,450	333,000	(103,450)
	Travel and Training					
562040	Travel	-	-	-	-	-
562050	Training	59,191	126,495	125,000	120,000	(6,495)
	Subtotal Travel and Training	59,191	126,495	125,000	120,000	(6,495)
		16,491,391	19,075,420	19,175,420	20,018,887	943,467
					104.9%	

# WASTEWATER RECLAMATION AUTHORITY

## Operations & Maintenance Budget Summary

Fiscal Year 2012

	F09 Actual	F10 Actual	F11 Budget	F11 Amended	F12 Proposed
WRA770101					
510 Personal Services	392,532	544,953	607,445	607,445	509,845
521 Contractual Services	34,801	31,865	44,975	44,674	41,156
528 Internal Services	31,024	27,773	20,020	17,680	18,690
529 Other Charges (Indirect Allocations)	921,124	903,064	1,045,000	1,020,000	1,031,057
530 Commodities	27,333	21,100	22,500	25,000	25,000
540 Capital Outlays	0	0	0	0	0
560 Travel/Training	13,125	12,439	16,545	16,500	16,500
WRF Leadership Total	1,419,939	1,541,194	1,756,485	1,731,299	1,642,248
WRA770104					
510 Personal Services	1,173,364	983,301	1,082,110	1,102,110	1,422,910
521 Contractual Services (Utilities)	1,571,161	1,705,341	1,980,845	2,203,413	2,242,807
528 Internal Services	21,424	30,472	29,680	32,163	35,940
529 Other Charges	2,835	499	8,000	18,000	8,000
530 Commodities	260,685	112,762	203,900	178,900	178,900
540 Capital Outlays	0	0	15,000	5,000	5,000
560 Travel/Training	3,606	5,627	8,500	8,500	12,500
WRF Op Area Control Center One Total	3,033,075	2,838,002	3,328,035	3,548,086	3,906,057
WRA770105					
510 Personal Services	958,271	911,330	960,800	980,800	924,300
521 Contractual Services	65,236	33,346	77,160	52,160	70,679
528 Internal Services	7,782	12,997	11,950	13,040	15,220
529 Other Charges	168	31,140	3,000	3,000	3,000
530 Commodities	135,775	77,798	107,100	107,100	107,100
540 Capital Outlays	17,436	9,273	15,000	15,000	5,000
560 Travel/Training	11,205	9,602	12,500	12,500	8,500
WRF Op Area Control Center Two Total	1,195,873	1,085,486	1,187,510	1,183,600	1,133,799
WRA770106					
510 Personal Services	322,580	342,299	439,305	459,305	478,905
521 Contractual Services	22,581	3,863	26,050	9,540	9,765
528 Internal Services	21,562	22,035	22,810	23,340	25,230
529 Other Charges	13,050	33,185	3,000	3,000	3,000
530 Commodities	386,643	340,345	482,400	435,400	475,400
540 Capital Outlays	17,150	0	5,000	0	0
560 Travel/Training	235	1,409	3,000	3,000	3,000
WRF Dewatering Total	783,801	743,136	981,565	933,585	995,300

# WASTEWATER RECLAMATION AUTHORITY

## Operations & Maintenance Budget Summary

Fiscal Year 2012

	<u>F09 Actual</u>	<u>F10 Actual</u>	<u>F11 Budget</u>	<u>F11 Amended</u>	<u>F12 Proposed</u>
WRA770107					
510 Personal Services	959,320	1,021,902	1,078,180	1,088,180	1,140,180
521 Contractual Services	117,192	115,148	138,495	108,495	112,659
528 Internal Services	637,457	666,834	654,120	644,070	669,980
529 Other Charges	5,124	41,567	3,500	3,500	3,500
530 Commodities	21,876	15,930	43,750	43,750	43,750
540 Capital Outlays	20,222	0	20,000	20,000	10,000
560 Travel/Training	5,012	7,999	6,500	6,500	6,500
WRF Plant Field Services Total	1,766,203	1,869,380	1,944,545	1,914,495	1,986,569
WRA770108					
510 Personal Services	499,491	530,696	657,730	673,630	606,630
521 Contractual Services	89,311	128,550	105,590	99,090	99,501
528 Internal Services	37,126	54,045	55,650	58,230	58,280
529 Other Charges	0	47	3,000	3,000	3,000
530 Commodities	24,757	17,899	22,100	24,300	24,300
540 Capital Outlays	0	0	8,000	5,000	5,000
560 Travel/Training	558	2,540	3,000	3,000	3,000
WRF Operation's Support Total	651,243	733,777	855,070	866,250	799,711
WRA770110					
510 Personal Services	1,338,227	1,744,290	2,057,180	2,137,180	2,235,580
521 Contractual Services	217,829	271,225	348,655	351,655	435,548
528 Internal Services	32,744	44,020	44,770	44,080	65,960
529 Other Charges (PILOT)	1,006,197	1,122,849	1,198,000	1,198,000	1,169,500
530 Commodities	399,789	544,889	496,500	569,700	607,440
540 Capital Outlays	27,728	15,864	57,000	56,300	91,500
560 Travel/Training	17,125	7,020	30,000	29,400	25,000
WRF Maintenance Support Total	3,039,639	3,750,157	4,232,105	4,386,315	4,630,528
WRA770111					
510 Personal Services	540,357	388,675	419,810	349,810	350,210
521 Contractual Services	178,861	203,351	282,320	282,590	291,166
528 Internal Services	3,860	2,430	2,780	2,460	2,760
529 Other Charges	0	0	1,000	1,000	500
530 Commodities	80,583	151,046	147,600	147,600	147,600
540 Capital Outlays	47,970	56,629	59,250	59,250	60,000
560 Travel/Training	11,563	4,427	9,000	9,000	9,000
WRF IT Support Total	863,194	806,558	921,760	851,710	861,236

**WASTEWATER RECLAMATION AUTHORITY**

Operations & Maintenance Budget Summary

Fiscal Year 2012

	<u>F09 Actual</u>	<u>F10 Actual</u>	<u>F11 Budget</u>	<u>F11 Amended</u>	<u>F12 Proposed</u>
WRA770112					
510 Personal Services	410,333	406,025	472,045	362,045	321,845
521 Contractual Services	66,685	72,563	104,430	96,780	83,281
528 Internal Services	13,767	11,629	17,010	16,960	0
529 Other Charges	12,178	968	2,000	2,000	500
530 Commodities	32,911	23,670	44,200	44,160	24,700
540 Capital Outlays	0	0	8,000	50,000	0
560 Travel/Training	139	784	1,100	600	0
WRF Building Maintenance Total	536,013	515,639	648,785	572,545	430,326
WRA770116					
510 Personal Services	299,646	398,502	430,475	435,475	556,575
521 Contractual Services	186,641	179,811	190,725	190,425	185,849
528 Internal Services	20,393	22,138	21,320	19,630	21,670
529 Other Charges	0	1,451	1,300	1,300	1,800
530 Commodities	10,977	7,698	12,100	12,100	12,100
540 Capital Outlays	0	13,694	21,500	12,500	24,500
560 Travel/Training	2,584	2,747	7,500	7,500	7,500
WRF Industrial Pretreatment Total	520,241	626,041	684,920	678,930	809,994
WRA770119					
510 Personal Services	166,261	180,377	214,405	214,405	229,905
521 Contractual Services	153,999	95,766	158,830	151,830	155,157
528 Internal Services	4,031	2,179	2,770	2,520	2,460
529 Other Charges	0	0	1,000	1,000	1,000
530 Commodities	45,202	46,050	49,800	51,300	53,800
540 Capital Outlays	0	0	34,700	20,400	42,000
560 Travel/Training	6,673	1,219	10,500	10,300	10,300
WRF Laboratory Total	376,166	325,591	472,005	451,755	494,622
WRA770163					
590 Other / Contract Sewer Maintenance	0	0	0	50,000	180,000
521 Contractual Services	20,418	23,413	19,000	45,000	63,000
530 Commodities	0	13	1,000	1,000	1,000
540 Capital Outlays	7,247	95,512	155,000	105,000	55,000
WRA Sanitary Sewer Maintenance Total	27,665	118,938	175,000	201,000	299,000
WRA770154					
510 Personal Services	211,960	0	0	0	0
521 Contractual Services	246,977	507,035	498,825	508,765	543,720
529 Other Charges	0	0	5,500	5,500	5,500
530 Commodities	9,185	28,439	48,680	48,680	49,040
540 Capital Outlays	0	6,422	20,000	20,000	20,000
560 Travel/Training	490	114	500	500	500
WRA Pumping Station Total	468,612	542,010	573,505	583,445	618,760



**WASTEWATER RECLAMATION AUTHORITY**

Operations & Maintenance Budget Summary

Fiscal Year 2012

	F09 Actual	F10 Actual	F11 Budget	F11 Amended	F12 Proposed
<b>WRA770166</b>					
510 Personal Services	362,062	303,889	356,115	355,215	391,115
521 Contractual Services	99,095	92,150	132,325	106,500	109,043
528 Internal Services	3,322	2,263	11,000	10,450	10,520
529 Other Charges	70,325	84,000	86,500	86,500	90,500
530 Commodities	7,771	5,105	6,750	6,750	9,050
540 Capital Outlays	0	0	0	10,000	0
560 Travel/Training	2,100	2,335	9,500	9,500	9,500
<b>WRA Management Total</b>	<b>544,675</b>	<b>489,742</b>	<b>602,190</b>	<b>584,915</b>	<b>619,728</b>
<b>WRA770169</b>					
510 Personal Services	165,296	200,443	269,860	279,860	354,930
521 Contractual Services	58,870	69,927	97,575	68,625	72,377
528 Internal Services	5,660	5,250	13,130	8,600	12,800
529 Other Charges	0	874	700	700	1,200
530 Commodities	4,456	3,338	46,400	46,400	51,700
540 Capital Outlays	0	0	18,000	18,000	15,000
560 Travel/Training	0	100	6,000	6,000	6,000
<b>WRA Flow Monitoring Total</b>	<b>234,282</b>	<b>279,932</b>	<b>451,665</b>	<b>428,185</b>	<b>514,007</b>
<b>WRA770000</b>					
510 Personal Services	170,524	188,780	201,505	201,505	203,505
521 Contractual Services	43,488	34,144	51,175	51,285	66,592
528 Internal Services	1,437	1,041	2,050	920	810
529 Other Charges	0	0	500	500	500
530 Commodities	1,324	1,015	2,695	2,895	3,395
540 Capital Outlays	0	0	0	0	0
560 Travel/Training	155	828	2,350	2,200	2,200
<b>WRA Fiscal Services Total</b>	<b>216,928</b>	<b>225,808</b>	<b>260,275</b>	<b>259,305</b>	<b>277,002</b>

<b>Total O&amp;M Expense</b>					
510 Personal Services	7,970,224	8,145,462	9,246,965	9,246,965	9,726,435
521 Contractual Services	3,173,145	3,567,498	4,256,975	4,370,827	4,582,300
528 Internal Services	841,589	905,106	909,060	894,143	940,320
529 Other Charges	2,031,001	2,219,644	2,362,000	2,397,000	2,502,557
530 Commodities	1,449,267	1,397,097	1,737,475	1,745,035	1,814,275
540 Capital Outlays	137,753	197,394	436,450	396,450	333,000
560 Travel/Training	74,570	59,190	126,495	125,000	120,000
<b>Total O&amp;M Expense</b>	<b>15,677,549</b>	<b>16,491,391</b>	<b>19,075,420</b>	<b>19,175,420</b>	<b>20,018,887</b>

Gross Operations Expense	15,677,549	16,491,391	19,075,420	19,175,420	20,018,887
Revenue Offsets	(4,964,684)	(4,764,405)	(4,050,320)	(4,150,320)	(4,102,400)
<b>Net O/M, to be Allocated using WRF flow</b>	<b>\$ 10,712,865</b>	<b>\$ 11,726,986</b>	<b>\$ 15,025,100</b>	<b>\$ 15,025,100</b>	<b>\$ 15,916,487</b>

Operating Reserve needed 6,523,640 6,572,640 6,890,060

# WASTEWATER RECLAMATION AUTHORITY

Personnel  
Fiscal Year 2012

SECTION/POSITION	F09 a Budget	F10 a Budget	Amended		Proposed
			F11 Budget	F11 Budget	F12 Budget
<b>Wastewater Reclamation Facility</b>					
<b>WRA770101 – Leadership Support</b>					
WRA Director	WRF charged via indirect cost allocation.				
Sewer Administrator / share with Public Works	0.3	0.3	0.3	0.3	0.2
Facilities Manager	1	1	1	1	1
Treatment Manager	1	1	1	1	0
Department System Coordinator from 111		1	1	1	1
Training & Safety	1	1	1	1	1
Safety Coordinator	0.4	0.4	0.4	0.4	0.4
/ share with Public Works					
Admin Coordinator					2
Accounting Specialist	1	1	1	1	0
Word Processor Operator	1	1	1	1	0
/ share with Public Works (ENG)	0.3	0.3	0.3	0	0
<b>Total Leadership Support</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6</b>
<b>WRA770104 – Oper ACC1</b>					
OPERATIONS SUPERVISOR					1
TEAM LEADER	1	1	1	1	1
Senior Operator	1	1	1	1	1
Plant Operator	1	1	1	1	1
Assistant Operator	1	0	0	0	
Operator Specialist	7	8	8	8	11
Operator Helper	1	1	1	1	0
Electronic Technician to 111	1	0	0	0	
Plant Mechanic to 110	2	0	0	0	
<b>Total Oper ACC1</b>	<b>15</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>15</b>
<b>WRA770105 – Oper ACC 2</b>					
TEAM LEADER	1	1	1	1	0
Plant Operator	1	1	1	1	1
Assistant Operator	1	0	0	0	
Operator Specialist	8	9	9	9	9
Electronic Technician to 110	1	0	0	0	
<b>Total Oper ACC2</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>10</b>
<b>WRA770108– Operations Support</b>					
TEAM LEADER	1	1	1	1	1
Assistant Operator				1	1
Operator Helper	4	4	4	3	3
90 Day Labor part time	2	2	2	2	2
Security / Clerical	2	2	2	2	2
Temp Help Loaned (to flow monitoring 169)	-0.1	-0.1	-0.1	-0.1	0
<b>Total Oper Support</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

The WRA shares three employees with City of Des Moines Public Works.

Sewer Enterprise employees assigned WRA duties track time using Activity ID system.

The Safety Coordinator handles issues for Public Works, WRA, and other City DM Departments as needed.

**WASTEWATER RECLAMATION AUTHORITY**

Personnel

Fiscal Year 2012

SECTION/POSITION	F09 a Budget	F10 a Budget	Amended		Proposed
			F11 Budget	F11 Budget	F12 Budget
<b>WRA770111 - IT Support Services</b>					
TEAM LEADER	1	1	1	1	1
Department System Coordinator	1	1	1	1	1
Process Change Coordinator to 110	1	0			
Electronic Technician from 104		1	1	1	1
Process Application Specialist automated	1	1	1	0	
MP2 Coordinator to 110	1	0			
Admin Coordinator to 110	1	0			
<b>Total IT Support</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>
<b>WRA770106– Dewatering</b>					
TEAM LEADER	1	1	1	1	1
Assistant Operator				1	1
Operator Specialist	3	3	3	2	2
Plant Field Worker	1	1	1	1	1
<b>Total Dewatering</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>WRA770107 – Plant Field Services</b>					
TEAM LEADER	1	1	1	1	1
Plant Field Worker	10	10	10	10	10
Plant Field Worker part time	1	1	1	1	1
<b>Total Plant Field Services</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>WRA770110 – Maintenance Support</b>					
MAINTENANCE SUPERVISOR					1
TEAM LEADER	1	1	1	1	0
Maintenance Coordinators	1	2	2	2	1
Elec/Mech Maint Crew Chief from 112					1
Process Change Coordinator from IT/to Oper		1	1	1	0
Maintenance System Specialist from 112	1	1	1	1	2
Electrician	2	2	2	2	2
Electronic Instrument Technician				2	2
Electronic Technician	3	5	5	2	2
Climate Control / HVAC	2	2	2	2	2
Generator Specialist	1	1	1	1	2
Plant Mechanic	5	6	6	7	7
Admin Coordinator from IT		1	1	1	1
<b>Total Maint Support</b>	<b>16</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>23</b>
<b>EN251 WRA770112 – Building Maintenance</b>					
TEAM LEADER (with WRA770110 now)	1	1	1	1	0
Painter	4	4	4	4	3
<b>Total Building Maintenance</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>3</b>
<b>EN251 WRA770116 – Industrial Pretreatment</b>					
Lab Analyst I	1	1	1	1	1
Lab Analyst II / FOG Inspector	3.7	3.7	3.7	3.7	4.7
<b>Total Industrial Pretreatment</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>

**WASTEWATER RECLAMATION AUTHORITY**

Personnel  
Fiscal Year 2012

SECTION/POSITION	F09 a Budget	F10 a Budget	Amended		Proposed
			F11 Budget	F11 Budget	F12 Budget
<b>EN251 WRA770119 – Laboratory</b>					
TEAM LEADER (116 & 119)	0.3	0.3	0.3	0.3	0.3
Laboratory Chemist	1	1	1	1	1
Lab Analyst I	1	1	1	1	1
Laboratory Tech	1	1	1	1	1
<b>Total Laboratory</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Subtotal Wastewater Reclamation Facility</b>	94	95	95	94	95
<b>WRA Management</b>					
<b>WRA770000 – Fiscal Services</b>					
Senior Budget Analyst	1	1	1	1	1
WRA Accountant/ Inventory Coordinator	1	1	1	1	1
<b>Total Fiscal Services</b>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>WRA770154 – WRA Pumping Station (now all city salary / wra contract labor)</b>					
TEAM LEADER	0.5	0	0	0	0
Pumping Station Crew	2.5	0	0	0	0
<b>Total Pumping Stations</b>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>WRA770169 – Flow Monitoring</b>					
Senior Electronic Flow Meter Technician	1	1	1	1	1
Electronic Flow Meter Technician	1	2	2	2	3
Temp Operator Helper from 108	0.1	0.1	0.1	0.1	0
<b>Total Flow Monitoring</b>	<u>2</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>4</u>
<b>WRA770166 – Management</b>					
Civil Engineer III	1	1	1	1	1
Civil Engineer II	1	1	1	1	1
Mechanical Engineer I	1	1	1	1	1
Admin Aide / share with Public Works				0.3	0.3
<b>Total Management</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Subtotal Wastewater Reclamation Authority</b>	<u>10</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>9</u>
<b>Total WRA Personnel</b>	<u>104</u>	<u>103</u>	<u>103</u>	<u>102</u>	<u>104</u>