

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, March 15, 2022 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Michael McCoy called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona*
Michael Schrock, Ankeny*
Joe Ruddy, Ankeny*
Michael McCoy, Clive
Larry Goode, Cumming
Frank Cownie, Des Moines*
Linda Westergaard, Des Moines
David Selby, Greenfield Plaza/HC
Teresa Rotschafer, Johnston*
Chelsea Huisman, Polk City
E.J. Giovannetti, Polk County
Joe Sassatelli, USSD
John Garvey, UWHSD*
Tim Moerman, Waukee
Jody Smith, West Des Moines
Vern Willey, Altoona*
Brad Deets, Waukee
Tom Hadden, West Des Moines*

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Roxane Vaughan, Operating Contractor
Kathy Vanderpool, Operating Contractor
Larry Hare, Operating Contractor
Paul Ebert, Operating Contractor
Scott Carr, Black & Veatch
Robert Kreiser, RSM
Joe Frankl, HR Green
Jim Rassmussen, HR Green
Eric Boehlert, Ahlers & Cooney
Elizabeth Burnett, Ahlers & Cooney
Nick Schaul, City of Des Moines
Glenna Frank, City of Des Moines
Sara Wendler, Brick Gentry

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Tim Moerman made a motion to approve the agenda as presented and/or as amended. Chelsea Huisman seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 15:

Tom Hadden made a motion to approve Items 5 through 15. Joe Sassatelli seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Schrock, Ruddy, McCoy, Goode, Cownie, Westergaard, Selby, Rotschafer, Huisman, Giovannetti, Sassatelli, Garvey, Moerman, Smith, Hadden, Deets and Willey. Members voted nay: none

ITEM 6: Consideration of the Minutes of the February 15, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the February 8, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Draft Minutes of the March 8, 2022, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 9: Resolution Approving WRA Schedule of Bills for February 2022

ITEM 10: Resolution Approving an Agreement with the City of Des Moines for the Birdland Pump Station Replacement

ITEM 11: Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the Des Moines Metropolitan Wastewater Reclamation Authority for Certain Original Expenditures Paid in Connection with Proposed Project

ITEM 12: Resolution Approving WRA Finance Committee Members

PUBLIC IMPROVEMENT

ITEM 13: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. for Additional Design and Construction Phase Services for the WRA Ingersoll Run Outlet Sewer in an Amount not to Exceed \$2,113,711.00

ITEM 14: Resolution Ordering Construction of WRA Sewer Lining – Phase 2 and Fixing a Date for Receiving of Bids on April 5, 2022 and Public Hearing on April 19, 2022, Engineer’s Estimate is \$4,909,948.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 15: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update
 - F. WRA Treasurer's Report for December 31, 2021

* * * * * END CONSENT AGENDA * * * * *

HEARINGS

- ITEM 16: WRA Birdland Pump Station Improvements
- A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRA Birdland Pump Station Improvements; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Williams Brothers Construction, Inc., David M. Williams, President, \$19,480,000.00
 - B. Resolution Approving Contract and Bond on WRA Birdland Pump Station Improvements, \$19,480,000.00

Scott Hutchens provided an overview of the project and noted that the number of bids received was low due to contractors having full schedules. Scott noted the Staff Summary elaborates on the challenges of the project due to the location and limited footprint available for contractors to work. The bid amount was over the engineers estimate but Staff didn't believe that rebidding the project would result in lower bids.

Linda Westergaard made a motion to approve Item 16 A & B. Jody Smith seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Willey, Schrock, Ruddy, McCoy, Goode, Cownie, Westergaard, Selby, Rotschafer, Huisman, Giovannetti, Sassatelli, Garvey, Moerman, Deets, Smith, Hadden. Members voted nay: none

APPROVING

- ITEM 17: Resolution to Receive and File the Following Audit-Related Reports for Fiscal Year 2021
- A. Financial Report for Years Ended 2020 and 2021
 - B. Compliance Report for Year Ended 06/30/21
 - C. Communication Report to the Board from the Auditor

(WRA's Financial Report for the year ended 6/30/21 is available. The reports indicated the WRA operating revenues totaled \$57,570,501. Operating expenses totaled \$46,995,558 and non-operating loss totaled (\$9,370,127). The WRA's total assets and total net position on 06/30/21 are \$723,564,167 and \$298,603,041 respectively. RSM will present an overview.)

Robert Kreiser with RSM provided the Board with an overview of the audit reports and thanked the Operating Contractor's Staff for their assistance.

Jody Smith made a motion to approve item 17. Tim Moerman seconded the motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Willey, Schrock, Ruddy, McCoy, Goode, Cownie, Westergaard, Selby, Rotschafer, Huisman, Giovannetti, Sassatelli, Garvey, Moerman, Deets, Smith, Hadden. Members voted nay: none

ITEM 18: Resolution Approving and Authorizing Execution of Seventh Amendment to Transaction Confirmation with The Energy Authority, Inc.

EJ Giovannetti made a motion to approve item 18. Joe Sassatelli seconded the motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Willey, Schrock, Ruddy, McCoy, Goode, Cownie, Westergaard, Selby, Rotschafer, Huisman, Giovannetti, Sassatelli, Garvey, Moerman, Deets, Smith, Hadden. Members voted nay: none

OTHER ITEMS

ITEM 19: Industrial and Hauled Waste Rate Study – Presentation by Black & Veatch

Scott Carr with Black & Veatch gave a presentation on the Industrial and Hauled Waste Rate Study. There will be a more in-depth presentation provided next month with recommendations.

ITEM 20: Other Business

Scott Hutchens mentioned that the Southern Tier pump station received some minor damage with the tornadoes that went through the area on March 5, 2022, that the Organizational Assessment Committee will meet on Thursday, March 31st at 1:00 p.m. , and that the City of Alleman had reached out with some questions about becoming a potential member of the WRA.

ITEM 21: Adjourn

Jody Smith made a motion to adjourn. Tim Moerman seconded the motion. The motion carried. All in favor. Meeting adjourned at 2:23 p.m.