

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, February 15, 2022 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona*
Michael Schrock, Ankeny*
Angela McKenzie, Bondurant
Michael McCoy, Clive*
Larry Goode, Cumming
Frank Cownie, Des Moines
Joe Gatto, Des Moines
Linda Westergaard, Des Moines
David Selby, Greenfield Plaza/HC
Jim Sanders, Johnston
Ed Kuhl, Norwalk*
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City
Joe Sassatelli, USSD
John Garvey, UWHSD*
Tim Moerman, Waukee
Jody Smith, West Des Moines*
Tim Stiles, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Kyle Wilson, Operating Contractor
Roxane Vaughan, Operating Contractor
Ben Warren, Operating Contractor
Kathy Vanderpool, Operating Contractor
Matt Stoffel, PFM
Sara Wendler, Brick Gentry
Brian Bakke, HDR Engineering
Paul Moritz, Resident

* Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

Sara Kuroviski noted that the WRA had a thank you for Paul Moritz for his service as WRA Board Chair for Paul Moritz for the previous two years.

ITEM 3: Approving Agenda, as Presented and/or as Amended

Frank Cownie made a motion to approve the agenda as presented and/or as amended. Michael McCoy seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 19:

Joe Gatto made a motion to approve Items 5 through 19. Frank Cownie seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Schrock, McKenzie, McCoy, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kuhl, Kuroviski, Huisman, Sassatelli, Garvey, Moerman, Smith, and Stiles. Members voted nay: none.

ITEM 6: Consideration of the Minutes of the January 18, 2022, meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the December 14, 2021, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the January 11, 2022, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the February 8, 2022, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 10: Resolution Approving WRA Schedule of Bills for January 2022

ITEM 11: Resolution Approving and Accepting the Purchase of Liquid Polymer from Polydyne Inc. at an Additional Estimated Annual Cost of \$250,000.00

ITEM 12: Resolution Approving and Authorizing Supplement to Bond Counsel Engagement Letter from Ahlers & Cooney, PC

ITEM 13: Resolution Approving and Accepting the Purchase of One Replacement Volvo Wheel Loader at a Total Cost of \$244,660.00 Per Sourcewell Contract 032119-VCE

ITEM 14: Resolution Approving and Authorizing a Memorandum of Agreement (MOA) Between the Iowa Statewide Interoperable Communications System (ISICS) Board and the Des Moines Metropolitan Wastewater Reclamation Authority, and an Addendum to the Memorandum of Agreement Between the Iowa Statewide Interoperable Communications System (ISICS) Board and the Des Moines Metropolitan Wastewater Reclamation Authority

PUBLIC IMPROVEMENT

- ITEM 15: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 1 to the Professional Services Agreement with HDR Engineering, Inc. for Design and Bidding Phase Services for the WRF Digester No. 3 Structural Evaluation in an Amount not to Exceed \$106,706.00
- ITEM 16: Resolution Approving and Authorizing Execution of a Professional Services Agreement for the WRA Treatment Facility Plan Update – 2024 with HDR Engineering, Inc., in an Amount Not to Exceed \$504,900.00
- ITEM 17: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 2 to the Professional Services Agreement with Terracon Consultants, Inc. for Additional Special Inspection Services for the WRF Flood Improvements – Special Inspection Services in an Additional Amount not to Exceed \$30,000.00
- ITEM 18: Resolution Approving Change Order No. 8 for the WRF Flood Improvements Project

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 19: Resolution to Receive and File the Following Reports from the WRA Director
 - A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update

* * * * * END CONSENT AGENDA * * * * *

HEARINGS

- ITEM 20: WRA Southern Tier Interceptor, Phase 10, Segment 24
 - A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRA Southern Tier Interceptor, Phase 10, Segment 24; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Rognes Corporation, Warren K. Rognes, CEO, \$3,231,000.00
 - B. Resolution Approving Contract and Bond on WRA Southern Tier Interceptor, Phase 10, Segment 24, \$3,231,000.00

Scott Hutchens gave an overview of the project and noted that four bids were received and the apparent low bid received was from Rognes Corporation with a bid in the amount of \$3,231,000.00. Scott noted that several factors are believed to contribute to an increase in bid pricing including labor shortages, material price increases, and inflation increases.

Joe Gatto made a motion to approve Item 20 A & B. Joe Sassatelli seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Schrock, McKenzie, McCoy, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kuhl, Kurovski, Huisman, Sassatelli, Garvey, Moerman, Smith, and Stiles. Members voted nay: none.

- ITEM 21: WRA Ingersoll Run Outlet, Phase 28, Segment 3
 - A. Public Hearing, Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRA Ingersoll Run Outlet, Phase 28, Segment 3; Receive and File Bids; and Designation of Lowest Responsive, Responsible Bidder as Minger Construction Companies, Inc., Luke Minger, CEO, \$4,388,521.00

- B. Resolution Approving Contract and Bond on WRA Ingersoll Run Outlet, Phase 28, Segment 3, \$4,388,521.00

Scott Hutchens gave an overview of the project and noted the project was the first segment of sewer that has bid as part of the overall WRA Ingersoll Run Outlet sewer. He noted the sewer includes a significant portion of boring and that four bids were received. The apparent low bid received was from Minger Construction Companies, Inc. with a bid in the amount of \$4,388,521.00. Scott noted the WRA has not had a direct contract with Minger Construction Companies, Inc. but has worked with them as a subcontractor on several WRA projects.

Frank Cownie made a motion to approve Item 21 A & B. Michael McCoy seconded that motion. The motion carried with a vote of 18-0. Members voted yea: Duer, Schrock, McKenzie, McCoy, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kuhl, Kurovski, Huisman, Sassatelli, Garvey, Moerman, Smith, and Stiles. Members voted nay: none.

- ITEM 22: Resolution Regarding Public Hearing and Approval of Des Moines Metropolitan Wastewater Reclamation Authority Amended Current Fiscal Budget 2021-2022 and Des Moines Metropolitan Wastewater Reclamation Authority Fiscal Budget 2022-2023

Scott Hutchens gave a presentation providing an overview of the Amended Current Fiscal Budget 2021-2022 and the Fiscal Budget 2022-2023. Roxane Vaughan highlighted three items in the budgets including the refunding the WRA did in 2021, the 10-year contract the WRA entered into for RNG revenue, and the addition of the City of Grimes on July 1, 2022.

Joe Gatto made a motion to approve Item 22. Joe Sassatelli seconded that motion. The motion carried with a vote of 17-0. Members voted yea: Duer, McKenzie, McCoy, Goode, Cownie, Gatto, Westergaard, Selby, Sanders, Kuhl, Kurovski, Huisman, Sassatelli, Garvey, Moerman, Smith, and Stiles. Members voted nay: none.

OTHER ITEMS

- ITEM 23: Other Business

Scott Hutchens had three items to update the WRA Board on. The first was that Staff is working on an agreement to sell the remaining environmental attributes as part of the WRA's short-term agreement with TEA. The second item was to notify the Board that a presentation on the pretreatment rate study that was completed will be presented to the WRA Technical Committee and WRA Board next month. The third item was to introduce Lisa Etnyre who is the new Staff member who will be assisting with future WRA Board meetings.

Frank Cownie asked a question about the wastewater COVID testing results and whether that testing was still being performed. Scott Hutchens noted the testing results were being posted to the WRA website and that the numbers continue to decline.

- ITEM 24: Adjourn

Joe Gatto made a motion to adjourn and the motion carried. Meeting adjourned at 2:18 PM